

July 14, 2025

iPloy OPC
9th Floor Ayala Center Cebu Tower,
Cebu Business Park, Cebu City

Dear Hiring Manager,

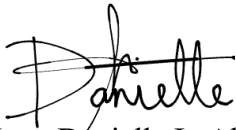
I am writing to formally inform you of my decision to resign from the position of CSR-Phone (non-voice) with iPloy, Effective today July 14, 2025.

I have decided to stop my employment due to the reason of pursuing my college degree and become a full time student. This decision was not easy as I genuinely valued the opportunities learning and support that I have received during my time with the company. However after much thought and consideration. I believe going back to school at this time is the best decision for my long term career goals.

During my time at iPloy, I have learned a lot and grown professionally. Thank you for all of your guidance and support during my employment.

I wish you all the best for the company's continued success.

Sincerely,

A handwritten signature in black ink that reads "Danielle". The signature is written in a cursive style with a large, stylized initial 'D'.

Heart Danielle L. Abenasa