

August 29, 2025

iPloy OPC

9<sup>th</sup> Floor, Ayala Center Cebu Tower  
Bohol Street, Cebu Business Park,  
Cebu City | 6000

Hi Good day,

I am writing this email to inform you of my decision to resign from my position as CSR Confirmation at iPloy. Effective Today August 29, 2025.

This was not an easy decision to make, but due to personal reason, I believe it is best for me to step down from my role. I am grateful for the support, opportunity, and experience I have gained during my time with the company. It has been a pleasure working with you and the team.

I am fully committed to ensuring a seamless transition of my responsibilities.

Thank you once again for the opportunity to be part of iPloy. I sincerely wish the company continued success.

Respectfully,



Janelle C. Baylosis

EID: 4805