



Strictly Private and Confidential

April 27, 2022

To Whom It May Concern:

Confirmation of Employment

This letter will serve to verify below information as of the date set forth above for Shella Mae Bueno Capuyan.

Name : Shella Mae Bueno Capuyan

Start Date : July 12, 2021

End Date : February 14, 2022

Company : Manulife Data Services Inc.

Business Title : Customer Service Professional II

Department Name : SIG MBPS Participant Services

Annual Base Salary : ₱256,977.60

This letter has been requested by the employee to be used at their discretion. If you require further assistance, please do not hesitate to contact our AskHR Contact Centre at 1-800-1888-7547 (8am – 6pm).

Sincerely,

HR Service Representative
Manulife and John Hancock

This is a system generated notification and does not require any signature.

Disclaimer : This certificate does not serve as proof of clearance from the company and shall not be considered as a pre-employment requirement.



7/F Skyrise 4 Building, Cebu IT Park, Apas, Cebu City
Tel: +63-32-479-9411

CERTIFICATE OF EMPLOYMENT

This is to certify that **Ms. CAPUYAN, SHELLA MAE** was an Employee of **REAL GREAT ENGLISH Corporation/QQEnglish** from **March 29, 2019** to **July 01, 2021**. She held the position of a full time **ESL INSTRUCTOR**.

Further, she has been cleared from all accountabilities with the company.

This certification is issued upon the request of **Ms. CAPUYAN** for whatever legal purpose it may serve her best.

Yours truly,


RAMELYN C. CASTAÑARES

HR MANAGER
7B/F Skyrise 4B Building, Cebu IT Park
W Geonzon St., Apas, Cebu City 6000
ramz@qqeng.com





CERTIFICATE OF EMPLOYMENT

To Whom It May Concern:

This is to certify that **Ms. Shella Mae B. Capuyan** has been connected with **SSI Philippines Inc.** as a **Market Researcher** from May 7,2018 up to August 30,2018.

This certification is issued to **Ms. Capuyan** for whatever legal purpose it may serve and as a confirmation that the employee is released and relieved from any obligation or accountability with the company.

Issued this 14th day of March,2019 at Mactan Economic Zone II, Lapu-Lapu City, Mactan Island, Cebu, Philippines.

A handwritten signature in black ink, appearing to read "CHERYL L. MOSQUEDA".

CHERYL L. MOSQUEDA
Human Resources Generalist



CERTIFICATE OF EMPLOYMENT

This is to certify that

Shella Mae Capuyan

has been employed in
API NEXT EDU INC. (B'Cebu)

as an

ESL TEACHER

from July 3, 2023 to May 23, 2024

Given this 23rd day of May 2024 at
Kasinto St., Angasil Rd., Barangay Mactan, Lapu-Lapu City,
Cebu, Philippines, 6015.


TEI JUNG
VICE PRESIDENT


ROSEMARIE ARANAS
HR SUPERVISOR

This certificate is being issued upon the request of the
aforementioned name for whatever lawful purposes it
may serve him/her best.



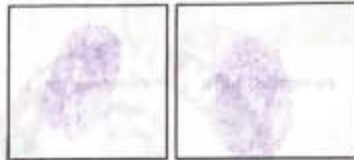
Republic of the Philippines
City of LapuLapu

BARANGAY MARIGONDON
OFFICE OF THE PUNONG BARANGAY
Tel. No. 887 - 5772

BARANGAY CLEARANCE

This is to certify that the person whose name, picture and signature appear hereon has requested a **CLEARANCE** from this office.

NAME: SHELLA MAE B. CAPUYAN GENDER: FEMALE
ADDRESS: MASIWA, MARIGONDON DATE OF BIRTH: APRIL 20, 1999
CIVIL STATUS: SINGLE PLACE OF BIRTH: HAGNAYA CARMEN
PURPOSE: FOR EMPLOYMENT



Sheella Mae B. Capuyan
Signature

This is to certify further that he/she is known to me of good moral character and is a law abiding citizen. He/She has neither pending case nor derogatory record in our office.

Issued this 30th day of MAY, 2024 at the Office of the Punong Barangay, Barangay Marigondon, City of Lapu-Lapu, Cebu, Philippines.

Milagros B. Amores
MILAGROS B. AMORES
Punong Barangay

OR NO.: 968815
Amount Paid: 50
Doc Stamp: 30

NOTE: Not Valid Without official seal. This Barangay Clearance is Valid only until December 31 from the date of issue.



(Copy for CCRG)



Form No. 102
January 1993

(To be accomplished in quadruplicate)

REMARKS/ANNOTATION

Republic of the Philippines
OFFICE OF THE CIVIL REGISTRAR GENERAL
CERTIFICATE OF LIVE BIRTH

(Fill out completely, accurately and legibly. Use ink or typewriter.
Place X before the appropriate answer in items 2, 5a, 5b and 15a.)

Province Cebu
City/Municipality Carson

Registry No. 99-31V

1. NAME (First) (Middle) (Last)
SHIELLA MAE BUENO CARUYAN

2. SEX 1 Male X 2 Female
3. DATE OF BIRTH (day) (month) (year)
20 April 1999

4. PLACE OF BIRTH (Name of Hospital/Clinic/Institution/ (City/Municipality) (Province)
House No., Street, Barangay)
Carson, Cebu

5a. TYPE OF BIRTH X 1 Single 2 Twin 3 Triplet, etc.
b. IF MULTIPLE BIRTH, CHILD WAS 1 First 2 Second 3 Others, Specify

c. BIRTH ORDER (five births and fetal deaths including this delivery) (first, second, third, etc.) 1st
d. WEIGHT AT BIRTH 3175 grams

6. MAIDEN NAME (First) (Middle) (Last)
Shiella Mae

7. CITIZENSHIP Filipino B. RELIGION Catholic

9a. Total number of children born alive: One
b. No. of children still living (including this birth): One
c. No. of children born alive but are now dead: None

10. OCCUPATION Student 11. Age at the time of this birth: 22 years

12. RESIDENCE (House No., Street, Barangay) (City/Municipality) (Province)
Carson, Cebu

13. NAME (First) (Middle) (Last)
Shiella Mae

14. CITIZENSHIP Filipino 15. RELIGION Catholic

16. OCCUPATION Student 17. Age at the time of this birth: 22 years

18. DATE AND PLACE OF MARRIAGE OF PARENTS (If not married, accomplish Affidavit of Acknowledgment/Admission of Paternity at the back.)
May 28, 1998 - Carson, Cebu

19a. ATTENDANT 1 Physician 2 Nurse 3 Midwife
X 4 Healer (Traditional Midwife) 5 Others (Specify)

19b. CERTIFICATION OF BIRTH
I hereby certify that I attended the birth of the child who was born alive at 12:00 o'clock PM on the date stated above.

Signature [Signature] Address Carson, Cebu
Name in Print CLAIRE DENNIS S. MAPA Date April 28/99
Title or Position National Statistician and Civil Registrar General

20. INFORMANT
Signature [Signature] Address Carson, Cebu
Name in Print RICHARD A. CARUYAN Date April 28/99
Relationship to the child father

21. PREPARED BY
Signature [Signature]
Name in Print ROSEMARIE O. ARELLANO
Title or Position ICR Clerk
Date April 28/99

22. RECEIVED AT THE OFFICE OF THE CIVIL REGISTRAR
Signature [Signature]
Name in Print ICR Clerk
Title or Position ICR Clerk
Date April 28/99

For CCRG USE ONLY:
Population Reference No. 2215-A99HL02-4

TO BE FILLED UP AT THE OFFICE OF THE CIVIL REGISTRAR

41 [Grid]

48 [Grid]

48 50 [Grid]

56 [Grid]

61 [Grid]

62 64 [Grid]

68 69 [Grid]

70 72 74 [Grid]

76 79 [Grid]

81 [Grid]

85 87 [Grid]

88 91 [Grid]

93 [Grid] 3060

94 [Grid] 338

07093-0B-400ILO-01680-BI011

BEST POSSIBLE IMAGE



T400070934000168006032019011
IH300991622

BReN
02215-A99HL02-6

Documentary
Stamp Tax Paid

CDM
CLAIRE DENNIS S. MAPA, Ph. D.
National Statistician and Civil Registrar General
Philippine Statistics Authority





CORDOVA PUBLIC COLLEGE

Gabi, Cordova, Cebu, Philippines 6017
Telephone No : 888-9807
cpc.registrar2017@gmail.com



OFFICIAL TRANSCRIPT OF RECORDS

PERSONAL DATA:

Name of Student : CAPUYAN, SHELLA MAE BUENO
ID/Student Number : 20152158
Date of Birth : April 20, 1999
Birthplace : Carmen, Cebu
Sex : Female
Religion : Roman Catholic
Citizenship : Filipino
Parent/Spouse : Mr. & Mrs. Roman Capuyan
College of : BEED
Entrance Data to College : Form 137A
Term Admitted : First Semester, 2015-2016



PRELIMINARY EDUCATION:

Elementary Education : Marigondon Elementary School Year: 2010-2011
Secondary Education : Marigondon National High School Year: 2014-2015
College : Year:

GRADING SYSTEM:

GRADE EQUIVALENTS				INDICATOR	GRADE EQUIVALENTS				INDICATOR	GRADE EQUIVALENTS				INDICATOR
95	1.0	5.0	A*	Excellent	85	2.0	4.0	B	Good	75	3.0	3.0	C	Failed
94	1.1	4.9	A		84	2.1	3.9	B		74	5.0		F	
93	1.2	4.8	A	Very Good	83	2.2	3.8	B	Fair		NG	"No Grade"	No Grade	
92	1.3	4.7	A		82	2.3	3.7	B-			NC	"No Credit"	No Credit	
91	1.4	4.6	A		81	2.4	3.6	B-		W	"Withdrawn"	Withdrawn		
90	1.5	4.5	A		80	2.5	3.5	B-		DR	"Dropped"	Drop		
89	1.6	4.4	A		79	2.6	3.4	C+		INC	"Incomplete"	Incomplete		
88	1.7	4.3	B*		78	2.7	3.3	C+						
87	1.8	4.2	B*		77	2.8	3.2	C+						
86	1.9	4.1	B*		76	2.9	3.1	C						

One collegiate unit of credit is one hour lecture or recitation each week or a total of 18 hours in a semester. Three hours of laboratory work each week or a total of 54 hours a semester is also regarded as one unit of credit.

The semestral average grade of a student is computed by multiplying the grade earned by the corresponding unit/s assigned to a course and the product, as summarized, is divided by the total units earned for the semester.

Note: This transcript is original if it bears the ink signature of the registrar.

REMARKS: FOR EMPLOYMENT

DATE ISSUED: July 3, 2023

Checked and Prepared By:

Rolando A. Macan Jr.
ROLANDO A. MACAN Jr.
Registrar Clerk

Jade Martny M. Tulda
JADE MARTNY M. TULDA
College Registrar

NOT VALID WITHOUT
OFFICIAL CPC SEAL



CORDOVA PUBLIC COLLEGE

Gabi, Cordova, Cebu, Philippines 6017
Telephone No.: 888-9807
cpc.registrar2017@gmail.com



OFFICIAL TRANSCRIPT OF RECORDS

Student Name: **CAPUYAN SHELLA MAE BUENO**

Subject Code	Subject Description	Grade	Removal	Unit
CORDOVA PUBLIC COLLEGE First Semester 2015-2016				
Eng 1	Study and Thinking Skills	2.2		3
Nat Sci 1	Biological Science	1.4		3
Educ 1	Developmental Reading I	2.0		3
Math 1	Fundamentals of Mathematics	1.7		3
Eng Plus	English Language Proficiency For College Freshmen	1.5		3
Soe Sci 1	General Psychology	1.2		3
Val Ed 1	Personhood Development	2.1		3
Fit 1	Sining Ng Pakikipagpalutasan	2.0		3
PE 1	Physical Fitness Activities	1.4		2
NSTP 1	National Service Training Program 1	1.5		3
Hum 1	Logic	1.3		3
Second Semester 2015-2016				
Educ 2	Child and Adolescent Development	2.4		3
Math 2	Contemporary Mathematics	1.6		3
Eng 2	Reading and Writing in the Discipline	2.0		3
Nat Sci 2	Physical Science	1.3		3
Fit 2	Pagbasang Pagsulat sa Ibat-ibang Disiplina	1.8		3
Soe Sci 2	Philippine History	1.9		3
Comp Ed	Computer Literacy	1.3		3
PE 2	Rhythmic and Dances	1.6		2
NSTP 2	National Service Training Program 2	1.7		3
Sci Ed 102	Inorganic Chemistry	2.1		3
First Semester 2016-2017				
SS 101	Civics and Rights of the Children	2.0		3
Eng 3	Speech and Oral Communication	1.7		3
Educ 4	Facilitating Learning	1.9		3
Math 101	Introduction to Number Theory	1.7		3
Fit 3	Retorika	1.9		3
PE 3	Fundamentals in Games and Sports	1.4		2
Educ 3	Ed Tech 1	1.9		3
Soe Sci 4	Razal and His Writings	1.6		3
Eng 101	Teaching of Communication Arts	2.0		3
Soe Sci 3	Phi Government and New Constitution	1.8		3
Second Semester 2016-2017				
Educ 6	Ed Tech 2	1.6		3
Lit 1	Literature of the Philippines (w/ emphasis on Sagbuanon Lit)	1.7		3
Math 103	Advanced Algebra and Trigonometry	1.5		3
Educ 5	Curriculum Development	1.8		3
Math 102	Elementary Statistics	1.6		3
Educ 7	Principles of Teaching 1	2.1		3
Sci Ed 101	Elementary Science	1.3		3
PE 4	Recreational Activities	1.5		2
Sci Ed 103	Ecology & Environmental Science	1.3		3
SS 102	Geography and Natural Resources In the Philippines	1.8		3

Note: This transcript is original if it bears the ink signature of the registrar.

REMARKS: FOR EMPLOYMENT

DATE ISSUED: July 3, 2023

Checked and Prepared By:

ROLANDO Z. MACAN Jr.
Registrar Clerk

JADE MARTINY M. TULDA
College Registrar

NOT VALID WITHOUT
OFFICIAL CPC SEAL



CORDOVA PUBLIC COLLEGE

Gabi, Cordova, Cebu, Philippines 6017
Telephone No. 888-9807
cpc.registrar2017@gmail.com



OFFICIAL TRANSCRIPT OF RECORDS

Student Name: **CAPUYAN SHELLA MAE BUENO**

Subject Code	Subject Description	Grade	Removal	Unit
CORDOVA PUBLIC COLLEGE First Semester 2017-2018				
Hum 2	Fundamentals of Music	1.3		3
Math 104	Seminar in Problem Solving in Math	1.5		3
Educ 8	Assessment of Student Learning 1	1.5		3
Sci Ed 104	Earth and Space (Astronomy)	1.9		3
Eng 102	Theories of Language & Grammar	1.6		3
Fil 101	Ang Pamitikan Ng Pilipinas	1.5		3
Educ 10	Field Study 1	1.8		3
Lang Elective	Metalingual & Educational Aspects Of Sugboanon Bhasan Language	1.5		3
Educ 9	Principles of Teaching 2	1.6		3
Second Semester 2017-2018				
Eng 103	Campus Journalism	2.2		3
Eng 104	Effective Writing	1.4		3
Educ 11	Assessment Student Learning 2	1.4		3
Soc Sci 5	Personality Development and Social Orientation	1.5		3
Lit 2	Literature of the World	2.1		3
Educ 12	Field Study 2	1.6		3
Educ 13	Social Dimensions of Education	1.6		3
Educ 14	Developmental Reading 2	1.3		3
First Semester 2018-2019				
Sol Topic	Education Research	1.6		3
Fil 102	Pagpapahalagang Pampanitikan	1.5		3
MAPPH 101	Foundations of MAPPH	1.2		3
HELE 101	Economics and Livelihood Ed	1.5		3
Educ 15	The Teaching Profession	1.9		3
Soc Sci 6	Economics with Taxation	1.4		3
Second Semester 2018-2019				
Educ 16	Student Teaching	1.5		6

- TRANSCRIPT CLOSED -

GRADUATED CUM LAUDE FROM A FOUR-YEAR COURSE IN EDUCATION WITH THE DEGREE OF BACHELOR OF ELEMENTARY EDUCATION AS OF MARCH 15, 2019 AS PER CHED SPECIAL ORDER NO. 50-140101-0989 S. 2019 ISSUED ON JUNE 19, 2019.

Note: This transcript is original if it bears the ink signature of the registrar.

REMARKS: FOR EMPLOYMENT

DATE ISSUED: July 3, 2023

Checked and Prepared By:

ROLANDO B. MACAN Jr.
Registrar Clerk

JADE MARTHY M. TULDA
College Registrar

NOT VALID WITHOUT
OFFICIAL CPC SEAL



CORDOVA PUBLIC COLLEGE
Gabi, Cordova, Cebu 6017
Email add: cpc.registrar2017@gmail.com

OFFICE OF THE REGISTRAR

CERTIFICATE OF GOOD MORAL CHARACTER

TO WHOM IT MAY CONCERN:

This is to certify that per records on file in this office, **MS. SHELLA MAE B. CAPUYAN** has graduated **CUM LAUDE** from a four-year course in Education with the degree of Bachelor in Elementary Education as of March 15, 2019.


This is to certify, further that the aforementioned student has no derogatory record on file and has not violated any of our school rules and regulations.

This certification is issued upon her request for **EMPLOYMENT** purposes.

Given this 3rd day of July 2023 at the Cordova Public College, Gabi, Cordova, Cebu.


JADE MARTHY M. TULDA
College Registrar



CORDOVA PUBLIC COLLEGE
GABI, CORDOVA, CEBU
CERTIFIED TRUE COPY
DATE: 7-9-23

JADE MARTHY M. TULDA
COLLEGE REGISTRAR



CORDOVA PUBLIC COLLEGE

Poblacion, Cordova, Cebu, Philippines 6017
Telephone no: 236-6170



OFFICIAL TRANSCRIPT OF RECORDS

Page 1 of 1, 1 Copy

NATIONAL STATISTICS OFFICE		Form No. 100 (Revised January 1988)		Form No. 100-1 (Revised January 1988)	
Republic of the Philippines OFFICE OF THE CIVIL REGISTRAR GENERAL CERTIFICATE OF LIVE BIRTH <small>Fill out accurately, completely and legibly. Use ink or blue ink. Place 2 before the appropriate number in items 3, 6, 9, 10, 11, and 12.</small>				REMARKS/ANNOTATION	
Place of Birth City/Municipality <u>Cordova</u>		Registry No. <u>99-317</u>			
1. NAME (First, Middle, Last) <u>ARIELA ANN ALBERTA</u>		2. SEX 1. Male 2. Female <u>2</u>		For OCS-USE ONLY Population Reference No. <u>011 7991400</u>	
3. DATE OF BIRTH (Day, Month, Year) <u>01 01 1999</u>		4. PLACE OF BIRTH (Province, City/Municipality, District, Barangay) <u>Cordova</u>		TO BE FILLED UP AT THE OFFICE OF THE CIVIL REGISTRAR	
5a. TYPE OF BIRTH 1. Single 2. Twin 3. Multiple <u>1</u>		5b. IF MULTIPLE BIRTH, CHILD WAS 1. First 2. Second 3. Third 4. Fourth 5. Fifth 6. Sixth 7. Seventh 8. Eighth 9. Ninth 10. Tenth <u>1</u>		6. MONTHS <u>01</u> 7. DAYS <u>01</u>	
6. MOTHER'S NAME (First, Middle, Last) <u>ALBERTA</u>		7. FATHER'S NAME (First, Middle, Last) <u>ALBERTA</u>		8. RELIGION <u>C</u>	
9. CITIZENSHIP (1. Filipino 2. Alien 3. Naturalized Citizen) <u>1</u>		10. OCCUPATION (1. Student 2. Professional 3. Self-employed 4. Unemployed 5. Retired 6. Other) <u>1</u>		11. AGE OF THE CHILD AT BIRTH (in months) <u>01 01</u>	
12. RESIDENCE (House No., Street, Barangay) <u>Cordova</u>		13. NAME (First, Middle, Last) <u>ARIELA ANN ALBERTA</u>		14. CITIZENSHIP <u>1</u> 15. RELIGION <u>C</u>	
16. DATE AND PLACE OF MARRIAGE OF PARENTS (Date, Province, City/Municipality, District, Barangay) <u>Cordova</u>		17. DATE AND PLACE OF BIRTH OF MOTHER (Date, Province, City/Municipality, District, Barangay) <u>Cordova</u>		18. DATE AND PLACE OF BIRTH OF FATHER (Date, Province, City/Municipality, District, Barangay) <u>Cordova</u>	
19a. ATTENDANT (1. Physician 2. Nurse 3. Midwife 4. Traditional Healer 5. Other) <u>1</u>		19b. CERTIFICATION OF BIRTH (I hereby certify that I attended the birth of the child who is the subject of this report.) <u>1</u>		19c. SIGNATURE OF REGISTRAR (Date, Province, City/Municipality, District, Barangay) <u>Cordova</u>	
20. INFORMANT (Name, Address, Date) <u>Cordova</u>		21. PREPARED BY (Name, Address, Date) <u>Cordova</u>		22. RECEIVED AT THE OFFICE OF THE CIVIL REGISTRAR (Date, Province, City/Municipality, District, Barangay) <u>Cordova</u>	
02654-72-400B5B-00396-88002		BR/01 02215-409H/01-4		 CARMELITA N. ERCTA Administrator and Civil Registrar General National Statistics Office	



CORDOVA PUBLIC COLLEGE
 GABI, CORDOVA, CEBU
 CERTIFIED TRUE COPY
 DATE: 7-9-99

 JADE MARTYN M. TULDA
 COLLEGE REGISTRAR



CORDOVA PUBLIC COLLEGE

Poblacion, Cordova, Cebu, Philippines 6017
Telephone no: 236-6170



OFFICIAL TRANSCRIPT OF RECORDS

Form 137-A

LRN - 20319010275

2014 - 2015

Copy of this record to be
Principal of _____
School on _____



Republic of the Philippines
Department of Education Culture and Sports
Region VII - Central Visayas
Division of Lapu-Lapu City

MARIGONDON NATIONAL HIGH SCHOOL
Marigondon, Lapu-Lapu City



SECONDARY STUDENTS' PERMANENT RECORD

CURRICULUM: Elementary Secondary Vocational Education Other

Name: DAVEYAN CRISTINA MAE R. Date of Birth: Year 2011 Month APRIL Day 20

Place of Birth: Province CEBU Town Marigondon District Marigondon

Parent or Guardian: ARISTON B. DAVIDAN Occupation Self-employed

Address of Parent or Guardian: Marigondon, Lapu-Lapu City

Intermediate course completed (School): Marigondon National High School Year 2014 General Average 85

Total no. of years to complete elementary course: 6

Classified as First Year School Marigondon National High School School year 2014 - 2015

Curriculum Year	SUBJECT	Grading Periods				CS Average	Action Taken	Credits Earned
		1	2	3	4			
I	English	87	88	89	90	88	Pass	12
I	Mathematics	88	89	90	91	89	Pass	12
I	Filipino	90	91	92	93	91	Pass	12
I	Science	89	90	91	92	90	Pass	12
I	Araling Panlipunan (AP)	88	89	90	91	89	Pass	12
I	Technical Vocational Educ. (TVE) <u>Computer</u>	87	88	89	90	88	Pass	12
I	Music, Arts, PE & Health (MAPSH)	86	87	88	89	87	Pass	12
I	Technical Drawing	85	86	87	88	86	Pass	12
I	PC Operations	84	85	86	87	85	Pass	12
I	Entrepreneurship	83	84	85	86	84	Pass	12
I	Values Education	82	83	84	85	83	Pass	12
I	CAT							81

	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
Days of School	17	22	23	22	21	18	15	20	22	22		202
Days Present	17	22	23	22	21	18	15	20	21	22		201

Total no. of years in school to date: 7

Classified as Second Year School Marigondon National High School School year 2015 - 2016

Curriculum Year	SUBJECT	Grading Periods				CS Average	Action Taken	Credits Earned
		1	2	3	4			
II	English	87	88	89	90	88	Pass	12
II	Mathematics	88	89	90	91	89	Pass	12
II	Filipino	90	91	92	93	91	Pass	12
II	Science	89	90	91	92	90	Pass	12
II	Araling Panlipunan (AP)	88	89	90	91	89	Pass	12
II	Technical Vocational Educ. (TVE) <u>Computer</u>	87	88	89	90	88	Pass	12
II	Music, Arts, PE & Health (MAPSH)	86	87	88	89	87	Pass	12
II	Technical Drawing	85	86	87	88	86	Pass	12
II	PC Operations	84	85	86	87	85	Pass	12
II	Entrepreneurship	83	84	85	86	84	Pass	12
II	Values Education	82	83	84	85	83	Pass	12
II	CAT							81

	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
Days of School	21	21	20	21	20	19	18	24	23	22	21	240
Days Present	21	21	20	20	19	18	17	24	23	22	21	238

Total no. of years in school to date: 8



CORDOVA PUBLIC COLLEGE
GABI, CORDOVA, CEBU

CERTIFIED TRUE COPY
DATE: 7-9-20
Jade Marthy M. Tulda
JADE MARTHY M. TULDA
COLLEGE REGISTRAR



CORDOVA PUBLIC COLLEGE

Poblacion, Cordova, Cebu, Philippines 6017
Telephone no: 236-6170



OFFICIAL TRANSCRIPT OF RECORDS

GAYAN, SHELLA MAE HUNG

Classified as Third Year

Total no. of years in school to date: 3

School MARIBORDON NATIONAL HIGH SCHOOL School year 2017-2018

Curriculum Year	SUBJECT	Grading Periods				CS Average	Action Taken	Credits Earned
		1	2	3	4			
I	English	85	87	88	87	87	Passed	1.5
I	Mathematics	88	87	90	88	88	Passed	1.5
I	Filipino	95	91	94	93	93	Passed	0.5
I	Science	87	89	88	88	88	Passed	1.5
I	Applied Mathematics (AP)	87	88	91	92	90	Passed	1.5
I	Technical Vocational Educ. (TVE) <u>Geometry</u>	86	85	87	86	86	Passed	5.0
I	Music, Arts, PE & Health (MAPEH)	88	91	92	91	91	Passed	0.5
I	Technical Drawing							
I	PC Operations / IOT	88	85	88	87	87	Passed	0.5
I	Entrepreneurship	88	85	88	87	87	Passed	0.5
I	Values Education	95	92	91	93	93	Passed	0.5
I	CAT							

	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
Days of School	19	23	21	21	20	17	18	21	20	21		201
Days Present	19	23	21	21	20	17	18	21	20	21		201.5

WYPER B. WYPER

Classified as Fourth Year

Total no. of years in school to date: 4

School MARIBORDON NATIONAL HIGH SCHOOL School year 2018-2019

Curriculum Year	SUBJECT	Grading Periods				CS Average	Action Taken	Credits Earned
		1	2	3	4			
II	English	87	89	89	89	89	Passed	1.5
II	Mathematics	77	78	84	86	81	Failed	0.5
II	Filipino	91	90	87	90	90	Passed	0.5
II	Science	92	93	89	91	91	Passed	1.5
II	Applied Mathematics (AP)	91	93	88	91	91	Passed	0.5
II	Technical Vocational Educ. (TVE) <u>Calculus</u>	87	87	88	87	88	Failed	0.5
II	Music, Arts, PE & Health (MAPEH)	88	94	92	92	93	Passed	0.5
II	Technical Drawing							
II	PC Operations							
II	Entrepreneurship	88	87	84	87	87	Passed	0.5
II	Values Education	88	91	88	91	89	Passed	0.5
II	CAT						Failed	0.5

	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
Days of School	19	23	21	21	20	17	18	21	20	21		201
Days Present	19	23	21	21	20	17	18	21	20	21		198

BLANCA ZAPATA

Classified as Year

Total no. of years in school to date: 0

School _____ School year _____

Curriculum Year	SUBJECT	Grading Periods				CS Average	Action Taken	Credits Earned
		1	2	3	4			
	English							
	Mathematics							
	Filipino							
	Science							
	Applied Mathematics (AP)							
	Technical Vocational Educ. (TVE)							
	Music, Arts, PE & Health (MAPEH)							
	Technical Drawing							
	PC Operations							
	Entrepreneurship							
	Values Education							
	CAT							

	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
Days of School												
Days Present												

TRANSFER

I certify that this is a true record of _____ This student is on this _____ day of _____ eligible for admission to the _____ year as regular student and has no property responsibility with school. irregular

Signature: _____
Principal



CORDOVA PUBLIC COLLEGE
GABI, CORDOVA, CEBU
CERTIFIED TRUE COPY
DATE: 7-9-19
[Signature]
JADE MARTHY M. TULDA
COLLEGE REGISTRAR



ANGAT^{PA}
PINAS!

IN VERIFICATION
MAR 14 2019

BUREAU OF INTERNAL REVENUE
Revenue District No. 080
KRC Building, Subangdaku Mandaue City

TIN VERIFICATION

Query Results

TIN: 346428903 -000

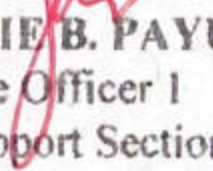
NAME: SHELLA MAE B. CAPUYAN

DATE OF BIRTH: APRIL 20, 1999

ADDRESS: MASIWA, MARIGONDON
LAPU-LAPU CITY

RDO CODE: 080) M.C.

TAXPAYER
CLASSIFICATION: Employee


GUADA MARIE B. PAYUSAN
Revenue Officer I
Client Support Section
BIR AUTHORIZED SIGNATURE



MEMBER'S DATA FORM (MDF)

FOR Pag-IBIG F and USE ONLY

Pag-IBIG MID NUMBER
1 2 | 2 2 | 2 | 8 5 | 8 8 3 5
REGISTRATION TRACKING NUMBER

INSTRUCTIONS

1. Accomplish this form in one (1) copy only. If registration is thru online, the form should be printed back to back on one single sheet of paper.
2. Type or print all entries in BLOCK or CAPITAL LETTERS.
3. All fields marked with asterisk (*) are mandatory.
4. On the "OCCUPATIONAL STATUS" portion, if without employment or purpose is pre-employment or never been employed, select "UNEMPLOYED/NOT YET EMPLOYED".
5. The "NAME EXTENSION" shall refer to JR., II, III and the like.
6. Indicate the full name of your FATHER and MOTHER as they appear in your birth certificate.
7. On the "OCCUPATION" portion, indicate your job, profession, or type of work to earn a living.
8. On the "HEIRS" portion, the provision on the Laws on Succession, as provided in the New Civil Code of the Philippines, as amended by the New Family Code, shall be observed.
9. For any subsequent change of information, please secure and accomplish Member's Change of Information Form (MCIF, HQP-PFF-049) and submit to any Pag-IBIG Branch nearest you.


*OCCUPATIONAL STATUS		<input type="checkbox"/> EMPLOYED		<input type="checkbox"/> UNEMPLOYED/NOT YET EMPLOYED	
MEMBERSHIP CATEGORY					
MANDATORY			VOLUNTARY		
<input type="checkbox"/> EMPLOYED PRIVATE		<input type="checkbox"/> SELF-EMPLOYED (SE)		<input type="checkbox"/> EMPLOYED FOREIGN GOVERNMENT	
<input type="checkbox"/> EMPLOYED GOVERNMENT		<input type="checkbox"/> PROFESSIONAL/BUSINESS OWNER		<input type="checkbox"/> BARANGAY OFFICIAL/EMPLOYEE	
<input type="checkbox"/> OVERSEAS FILIPINO WORKER (OFW)		<input type="checkbox"/> JOB ORDER PERSONNEL		<input type="checkbox"/> NON-WORKING SPOUSE	
		<input type="checkbox"/> OTHER EARNING GROUPS (OEGs)		<input type="checkbox"/> MEMBER OF RELIGIOUS GROUP	
				<input type="checkbox"/> PENSIONER/INVESTOR/LESSOR	
				<input type="checkbox"/> MEMBER OF COOPERATIVE/ TRADE UNION	
				<input type="checkbox"/> OVERSEAS FILIPINO IMMIGRANT	
				<input type="checkbox"/> OTHERS, Please specify	
PERSONAL DETAILS					
NAME	LAST NAME	FIRST NAME	NAME EXTENSION <i>(e.g. Jr., II)</i>	MIDDLE NAME	NO MIDDLE NAME <i>(check if applicable only)</i>
*MEMBER	CAPUYAN	SHELLA MAE		BURNO	<input type="checkbox"/>
FATHER	CAPUYAN	ROMAN		MANZO	<input type="checkbox"/>
*MOTHER (Maiden Name)	BURNO	ROSELETTE		MANCO	<input type="checkbox"/>
*SPOUSE (If Married)					<input type="checkbox"/>
MEMBER'S NAME AS APPEARING IN THE BIRTH CERTIFICATE					<input type="checkbox"/>
*DATE OF BIRTH	*MARITAL STATUS		TAXPAYER IDENTIFICATION NUMBER (TIN)		
04 20 1999	<input checked="" type="checkbox"/> Single/Unmarried <input type="checkbox"/> Widower <input type="checkbox"/> Annulled <input type="checkbox"/> Married <input type="checkbox"/> Legally Separated		[] [] [] [] [] [] [] [] [] []		
*PLACE OF BIRTH (City/Municipality/Province/Country) <i>(Please indicate country if born outside the Philippines)</i>	*CITIZENSHIP		SSS/GSIS NUMBER		
HAGIYAYA, CARMEN	✓ FILIPINO		[] [] [] [] [] [] [] [] [] []		
*SEX	HEIGHT	WEIGHT	PROMINENT DISTINGUISHING FACIAL FEATURES <i>(Ex: Moles, Scars, etc.)</i>		
<input checked="" type="checkbox"/> Female	X (cm)	X (kg)	[] [] [] [] [] [] [] [] [] []		
COMMON REFERENCE NUMBER (CRN) <i>(If Available)</i>	FREQUENCY OF MEMBERSHIP SAVINGS (MS) PAYMENT <i>(if payment of MS is not thru payroll deduction)</i>		For AFP/PNP Employee, Senior/Badge No.		
[] [] [] [] [] [] [] [] [] []	<input type="checkbox"/> Monthly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually		[] [] [] [] [] [] [] [] [] []		
ADDRESS AND CONTACT DETAILS			*INDICATE COUNTRY CODE IF ABROAD		
*PERMANENT HOME ADDRESS			COUNTRY + AREA CODE TELEPHONE NUMBER		
Unit/Room No., Floor Building Name Lot No., Block No., Phase No. House No. Street Name			Home		
MASWA, MARI (LONDON) LAPU-LAPU CITY CEBU 6015			[] [] [] [] [] [] [] [] [] []		
Subdivision Barangay Municipality/City Province/State/Country (if abroad) ZIP Code			Cell Phone		
			[] [] [] [] [] [] [] [] [] []		
*PRESENT HOME ADDRESS			Business (Direct Line)		
Unit/Room No., Floor Building Name Lot No., Block No., Phase No. House No. Street Name			[] [] [] [] [] [] [] [] [] []		
MASWA, MARI (LONDON) LAPU-LAPU CITY CEBU 6015			Business (Trunk Line) Local		
Subdivision Barangay Municipality/City Province/State/Country (if abroad) ZIP Code			[] [] [] [] [] [] [] [] [] []		
*PREFERRED MAILING ADDRESS			Email Address		
<input checked="" type="checkbox"/> Present Home Address <input type="checkbox"/> Permanent Home Address <input type="checkbox"/> Employer/Business Address			[] [] [] [] [] [] [] [] [] []		

PRESENT EMPLOYMENT DETAILS			
OCCUPATION	EMPLOYMENT STATUS <input type="checkbox"/> Permanent/Regular <input type="checkbox"/> Contractual <input type="checkbox"/> Part-time/ <input type="checkbox"/> Casual <input type="checkbox"/> Project-based <input type="checkbox"/> Temporary		TYPE OF WORK (For OFW only) (P/s. specify country of assignment) <input type="checkbox"/> Land-based _____ <input type="checkbox"/> Sea-based _____
EMPLOYER/BUSINESS NAME (For Formally Employed, OFW and Self-employed Professional/Business Owner)		MONTHLY INCOME Basic _____	
EMPLOYER/BUSINESS ADDRESS (For Formally Employed, OFW and Self-employed Professional/Business Owner) Unit/Room No., Floor Building Name Lot No., Block No., Phase No., House No.		Allowances/Others _____	
Street Name Subdivision Barangay		Total Mo. Income _____	
Municipality/City Province State/Country (if abroad) ZIP Code	OFFICE ASSIGNMENT <input type="checkbox"/> Head Office <input type="checkbox"/> Branch _____		
DATE EMPLOYED (Month, Year)			


PREVIOUS EMPLOYMENT FROM DATE OF Pag-IBIG Fund MEMBERSHIP																																									
EMPLOYER/BUSINESS NAME	OFFICE ASSIGNMENT <input type="checkbox"/> Head Office <input type="checkbox"/> Branch _____																																								
EMPLOYER/BUSINESS ADDRESS	FROM TO <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>m</td><td>m</td><td>y</td><td>y</td><td>y</td><td>y</td><td>m</td><td>m</td><td>y</td><td>y</td><td>y</td><td>y</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																					m	m	y	y	y	y	m	m	y	y	y	y								
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I HEREBY CERTIFY THAT THE INFORMATION GIVEN AND ALL STATEMENTS MADE HEREIN ARE TRUE AND CORRECT


 SIGNATURE OF MEMBER: *[Signature]* DATE: 09-12-2019

FOR Pag-IBIG FUND USE ONLY

RECEIVED BY	DATE
 Signature over Printed Name	MSON Mactan Designation/Position Branch/Unit
	3-12-2019

DISCLAIMER
 Membership registration with the Fund does not automatically qualify a Pag-IBIG member to avail of the Fund's various loan programs. A Pag-IBIG member must satisfy the eligibility requirements and comply with the documentary requirements, which is subject to verification and approval.



Republic of the Philippines

PHILIPPINE HEALTH INSURANCE CORPORATION

8/F, Golden Peak Tower, Gorordo Ave., cor. Escario St., Cebu City 6000

Healthline (032) 233 7407 (032) 233 7523 (032) 233 3287 (fax) (032) 233 3281 (032) 233 7871 www.philhealth.gov.ph

04 April 2018

Member Name : **CAPUYAN , SHELLA MAE BUENO**
Member Address : **MARIGONDON, LAPU-LAPU CITY (OPON), CEBU 6015**

Member Category : **INFORMAL ECONOMY INFORMAL SECTOR**

We are glad that you are now registered with the National Health Insurance Program (NHIP), a program being administered by the Philippine Health Insurance Corporation (PhilHealth).

Your lifetime PhilHealth Identification Number (PIN) is : **1202-5707-2997**

In order for you or any member of your family be entitled to the benefits of the NHIP especially during hospitalization, you or with your employer, or local government or sponsor should have paid the required number of monthly contributions to the Program.

It is important that you always use your PIN in paying your contributions and when you or any member of your family avail of NHIP benefits during hospitalization.

We would like to give you and your family continued protection on health.

Respectfully,

WILLIAM O. CHAVEZ
Regional Vice President
PRO - VII Cebu City

This is a system generated document, signature is not required



REPUBLIC OF THE PHILIPPINES
Unified Multi-Purpose ID



CRN - 011-1887-4579-4



Sheella Mae Capuyan

SURNAME
CAPUYAN
GIVEN NAME
SHELLA MAE

MIDDLE NAME
BUENO

SEX F DATE OF BIRTH 1999/04/20

ADDRESS
MASIWA MARIGONDON LAPU-LAPU
CITY CEBU PHL 6015

