

Date : 11/28/24  
To : HR DEPARTMENT

## WAIVER

This is to certify that I, Carolina Cortez, of legal age, with postal address at Don Gil Garcia St. Capital Site Cebu City and presently working with IPLOY, OPC. as CSR with TIN 639-939-159-000, certify that I was not able to submit the required Certificate of Income Tax on Compensation (BIR Form 2316) from my previous employer for the taxable year 2024 due to the following reason(s):

Please check reason(s) provided.

No Previous Employer for 2024.

Certificate of Income tax on Compensation (BIR Form No. 2316) was not available from my previous employer.  
I further certify that any taxes due from me as a result of my failure to submit the above minutes to IPLOY, OPC will be borne by me, and I will pay them directly to the Bureau of Internal Revenue (BIR) upon filing my Income Tax Return (ITR) for the year 2024.

Employee Name & Signature  
Carolina Cortez  
CAROLINA CORTAZ

Employee ID Number  
4819