

iPloy, OPC

9th Floor, Ayala Center Cebu Tower,
Cebu Business Park, Cebu City 6000

October 1, 2024

Fatime Gecoso

M.J. Cuenco, Mabolo

Cebu City 6000

0998-442-2465

fatimagecoso@gmail.com

To whom it may concern:

I am writing to formally submit my resignation, effective immediately today, October 1, 2024. This decision comes after careful consideration of personal circumstances, as I will be returning to my hometown in Zamboanga Sibugay, Mindanao. In addition, I have been offered an opportunity that aligns more closely with my personal and professional aspirations.

This has not been an easy choice, and I want to express my heartfelt gratitude for the support and opportunities I've had while working at Ipjoy. The experiences I've gained, and the chance to collaborate with such talented and hardworking colleagues, have been invaluable in honing my skills. I will always cherish the memories and the growth I've achieved during my time here. I would appreciate it if you could inform me about the clearance process and proper schedule for it.

Thank you once again.

Sincerely,

A handwritten signature in black ink, appearing to read 'Fatima Gecoso', with a colon to its right.

Fatima Gecoso

Insurance Change Department