

February 24, 2025

IPLOY, OPC  
16th floor, One Montage,  
Archbishop Reyes Ave,  
Cebu City, Cebu

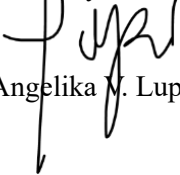
Dear HR,

I am writing to formally resign from my position as Customer Service Representative at IPLOY. I have decided that it is in my best interest to conclude my employment with IPLOY effective immediately, February 24, 2025.

I had enjoyed my time with IPLOY, but after numerous absences due to medical concerns and health conditions that are affecting both my work and lifestyle, I was advised by my doctors to ensure I prioritize my health. I have greatly appreciated the opportunities and experiences I have had during my time at IPLOY. I carefully took the time to weigh the responsibilities and the importance of my job. I appreciate the chance to build a strong friendship with my colleagues, and even if it is saddening to part ways with a job that aligns mostly with my preference, I had to make this decision.

Thank you for the opportunities and experiences I have had at IPLOY. Please consider this letter as my formal resignation, and be assured of my commitment to facilitate a smooth transition.

Sincerely,



Angelika M. Lupo