

Alyssa Shaine V. Quijano

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August 15, 2025

Dear Management,

Please accept this letter as my formal resignation from the position PAP Resupply of iPloy Staffing Solutions, effective immediately this August 15, 2025. The reason of this decision is because I am now going back to school, and I would like to focus on my studies.

I will always be grateful for the opportunity that you have given me. It has been a year full of good experience and an opportunity to grow as an individual. Thank you for the support.

I wish you all success in the future.

Best regards,

A handwritten signature in black ink, appearing to be the initials 'ASV' or a stylized version of the name.

Alyssa Shaine V. Quijano