

## INTERVIEW ASSESSMENT FORM

DATE TODAY: **6/27/2024**

Do you have any travel plans?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:			Purpose:
Do you have a pending case?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	Reyboy Palco	Nickname:	Rey
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	2	Age	33

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL	<input type="checkbox"/> OTHERS:
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	<b>42</b>	Accuracy	<b>99</b>	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	Expected Salary	<b>24k-26k; but okay with 21k</b>	Availability	<b>ASAP</b>
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE

**B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Teletech (BPO)	Oct. 2023 - March 2024 5 months	Reatil, jetson	26k	Account was dissolved (client ulled out) and was plaed on a floating status
TDCX (BPO)	June 2022 - July 2023 1 year and 1 month	AirBNB	38k (with commission)	family matter
lbex (BPO)	June 2021 - June 2022 1 year	FedEx	agnt: 20k-21k sme: 24.5k	Looking for more opportunities

**HR Interview**

Interviewer:	Trina	Date Interviewed:	June 21, 2024
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Remarks:

- can work onsite> okay with any working schedule (regardless of the time)> willing to undergo PEME
- He is originally from Manila but transferred to Cebu due to family matters. Currently, he resides in Mandaue with his own family and is content with the location. He completed four years of college but was unable to pay the tuition fees. His partner works as a cashier, and they have two kids, aged 9 and 7. He comes from a broken family; his mother lives in Cavite, and he has no knowledge of his father. He is the middle child among his two siblings. He claims to have ten years of industry experience.
- TDCX: his partner needed surgery, which led them to decide to settle permanently in Cebu since they have no relatives in Manila.
- Regarding job offers, he is satisfied with the current offer as he is seeking immediate employment to help with household expenses. Salary is not his primary concern; stability is. He mentioned that he will not accept another opportunity if another company meets his salary expectations because he wants to pursue his application at iPloy. He claims to have no attendance issues and expresses a commitment to stay with the company long-term.

**Result**       **Passed**       **Failed**

**OM/OD Interview**

Interviewer:	Angelo	Date Interviewed:	6/27/24
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Comms 5.5/10 Okay comms, can express his thoughts well. Over 1 year bpo experience, csr. Will stay here in Cebu for good, has relatives here. Claims no issues with attendance. Okay with the salary package, okay with healthcare account. Can start asap.

<b>Result</b>	<input checked="" type="checkbox"/>	<b>Passed</b>	<input type="checkbox"/>	<b>Failed</b>
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<input type="checkbox"/> <b>Keep in Pool (Ben)</b>	<input type="checkbox"/> <b>Keep-in-pool (Initial interview and OM/DM interview)</b>	<input type="checkbox"/> <b>No Show</b>
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