

## INTERVIEW ASSESSMENT FORM

DATE TODAY: **06-28-2024**

Do you have any travel plans?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:		Purpose:
Do you have a pending case?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	Nicole Bitoy	Nickname:	Nic
Position Applied	CSR-V	Marital Status	Single
No. of Kids:	0	Age:	22

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL <i>pls. specify the name:</i> <b>1604 Jessoph Dapiton</b>	<input type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	38	Accuracy	100	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	15k - 17k	Availability	ASAP
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE

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**B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

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**COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
<b>No Experience</b>				

**HR Interview**

Interviewer:	Francheska	Date Interviewed:	06-28-2024
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**Remarks:**

- College graduate of Hospitality Management - despite having internship experience in a hotel she has no plans to pursue a career in that industry and wants to work in a different industry that still offers customer service.
- Originally from Leyte but is currently residing around Minglanilla > okay with the company location.
- Has 1 sibling who is residing in Lapu-Lapu > Parents are unemployed and are residing in Leyte - both are supportive of her decision to relocate and start a career in BPO.
- Claims to be very good when it comes to attendance even when she had her internship and we can expect the same as well once she will be hired here in iPloy. Informed about the need to undergo PEME - very okay to take it. can work on a graveyard shift and any shifting schedule as well.
- Can converse, very polite and engaging during the interview, minor grammar errors but was still able to express herself - can WOS and ASAP

<b>ling Result</b>	<input checked="" type="checkbox"/> <b>Passed</b>	<input type="checkbox"/> <b>Failed</b>
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**OM/OD Interview**

Interviewer:	Iris	Date Interviewed:	June 26, 2024
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Comms: 5/10 pleasing personality  
 No BPO experience

- Learned about the hiring from a post by Jessoph Dapiton.
- She prefers to work in a BPO rather than in her field of study because being an agent offers higher compensation.
- She is competitive and consistent in her performance and behavior.
- She believes a CSR should be positive, calm, and provide solutions to customers' problems.
- Her family is not well-off, and she is determined to do her best at all times to achieve success.
- She is living with her aunt, and her parents support her decision to work in Cebu and apply for a BPO position.

- She received a certificate of recognition for perfect attendance (2 years) during her Junior High School.
- Expected base pay: 15k; All-in: 16-17k.
- Available to start ASAP.

<b>Result</b>	<input checked="" type="checkbox"/>	<b>Passed</b>	<input type="checkbox"/>	<b>Failed</b>
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<input type="checkbox"/> <b>Keep in Pool (Ben)</b>	<input type="checkbox"/> <b>Keep-in-pool (Initial interview and OM/DM interview)</b>	<input type="checkbox"/> <b>No Show</b>
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