

**Honey Joyce M. Bermejo**

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**December 16, 2024**

iPloy OPC  
16th floor, One Montage, Archbishop Reyes Ave  
Cebu City, Cebu, 6000

To whom it may concern:

I am writing to formally resign from my position, CSR- Orders, at iPloy OPC, effective December 16, 2024.

This decision was not made lightly, but after much consideration, I believe it is necessary to focus on my health and personal matters at home. I have been dealing with persistent health issues, which require my full attention, along with responsibilities at home that need my immediate care.

I want to express my sincere gratitude for the support, guidance, and opportunities I have received during my time with iPloy OPC. It has been a privilege to be a part of such a dedicated and talented team.

Please let me know if there is anything I can do to assist in ensuring a smooth transition before my departure. I am committed to wrapping up my responsibilities to the best of my ability.

Thank you for your understanding and support during this challenging time. I hope to maintain a positive relationship with you and the team in the future.

Sincerely,  
  
Honey Joyce M. Bermejo