

INTERVIEW ASSESSMENT FORM

DATE TODAY: **June 12, 2024**

Do you have any travel plans?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:	Purpose:	
Do you have a pending case?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name: Meryl Krisha Mae Tomobo	Nickname: Meryl
Position Applied: CSR-V	Marital Status: Single
No. of Kids: 0	Age: 22 yrs old

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input checked="" type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL	<input type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	43	Accuracy	100	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	<i>23k for the package and okay with our offer</i>	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Dynamik Solution (BPO)	January 27, 2023- Feb 20, 2023 almost 1 month	Sales/ Flower Shop	250/ day	Seasonal

HR Interview

Interviewer:	Hanna	Date Interviewed:	July 12, 2024
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Remarks:

- Okay to work on-site and has no problems with working in any given schedule.
- Meryl is the second among four siblings and is currently residing in Ramos City with her 2 younger siblings that is in Senior High School and High school. Her oldest sister is working in UAE as a mascot in an amusement park. Her mom already passed away while her dad worked as a road roller operator in Butuan City.
- She finished with a bachelor's in Criminology however she does not have any plans to pursue it since she doesn't want to become a policewoman. She opted for that degree since she is a late enrollee and that degree does not have an entrance exam. No plans to take the board exam.
- She is fine with the offer given that she is still a beginner in this line of business.
- Willing to start as soon as possible and claimed to have no attendance issues

Result Passed Failed

OM/OD Interview

Interviewer:	Angelo	Date Interviewed:	7/12/2024
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Comms 5.5/10 Average comms and English fluency. No experience in inbound calls (English). Claims no issues with attendance and committed for work. No plans to take board exam, looking for an office work. Has good personality. I do not recommend for a full time voice role (still needs practice and exposure) but can be managed. Okay with healthcare account and assures commitment. Can start asap.

Result	<input checked="" type="checkbox"/>	Passed	<input type="checkbox"/>	Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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