

## INTERVIEW ASSESSMENT FORM

DATE TODAY: 7/24/2024

Do you have any travel plans? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:	Purpose:
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	Franco Phil Ruben	Nickname:	Phil
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	0	Age	22

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input checked="" type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:	<input type="checkbox"/> OTHERS:
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	42	Accuracy	100	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	Expected Salary	20K	Availability	ASAP
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**  PRESENTABLE  YES  NO  AVERAGE

**B. COMMUNICATION SKILLS**  EXCELLENT  SATISFACTORY  NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**  EXCELLENT  SATISFACTORY  NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
NA				

**HR Interview**

Interviewer:	Gel	Date Interviewed:	7/24/2024
Remarks:			
>Good tone of voice  >College Graduate 2024-no plans to pursue his field ; Residing in Talisay with Family ; Youngest in the family ; BPO > due to opportunities and learnings; iPloy > due to brother , was employed before and due to friends as well –heard good feedback but was not referred and applied through facebook ; WOS ok ; ok with SS(regardless of the time) ; Can start ASAP			
<b>Result</b>	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed	

**OM/OD Interview**

Interviewer:	Ramz	Date Interviewed:	07.24.2024
Remarks:			
<ul style="list-style-type: none"> <li>Com skills: 5.5/10</li> <li>Ambivert depends on the person he is talking to; night person; good in analytical tasks as he was trained to think outside the box, loves math; weakness: cant multi-task as he tends to focus on the task at hand making sure that he provides quality work, he wants to work on improving this.</li> <li>BSBA graduate major in Marketing Management</li> <li>Youngest in the family; his father is part of the LGBTQ community, his mother was not aware of this before until they got married and had kids. But his mom was able to accept him and his siblings also accepted their father</li> <li>Had his internship in two companies for 300hrs and 600hrs working in marketing department.</li> <li>Admitted that he still doesn't know what he will do in his career as he is focus on learning and earning at the same time. If given the opportunity to discover his skills and talents, he will work on making sure he will excel on it.</li> <li>He can be a good addition to the operations team with his analytical skills.</li> </ul>			
<b>Result</b>	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed	

<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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