

Dear iPloy Staffing Solutions Management Team,

I would like to inform you that I, John C Mendoza, working as an Initial Authorizations Representative in your company, would like to submit my formal resignation. My last day will be today, December 31, 2024. I am resigning with such short notice due to my family circumstances, i.e., travel out of the country which will require my full time and attention. I apologize for the inconvenience of the matter, but I hope you can understand.

It has been a pleasure working in your company. I cannot thank you enough for the valuable exposure you helped me acquire.

I hope you would understand my predicament and accept my resignation.

My current phone number is (+63)969 434 3397 or you may email me at dozajohnwork@gmail.com, and you are welcome to call or text me, should you be in a fix.

Thank you again, and I look forward to staying in touch.

Respectfully yours,

A handwritten signature in black ink, appearing to read 'John C. Mendoza', with a horizontal line extending to the right.

John C. Mendoza