

**QMS Awareness Examination**



Name	Parilla / lme	Position		Department	
Immediate Superior		Date		Score	80/30

**Test I. Instructions:** Answer the questions in the spaces provided for.

1. What is the name of the Seminar?  
 - QUALITY MANAGEMENT SYSTEM
2. What are the two clauses mentioned under the scope of our Management System that is not covered in our QMS?  
 - Clause 8.3 Design and development of products and services are not covered in the quality management system. - Clause 7.1.5 Monitoring and measuring resources is not covered in the quality management system because it only resources to verify products & services.
3. What are the seven (7) Quality Policy of iPloy that were mentioned in the seminar?  
 \* Customer focus  
 \* Leadership  
 \* Engagement of people  
 \* Process approach  
 \* Improvement  
 \* Evidence-based decision making  
 \* Relationship management
4. In your current role, how can you contribute to ensure that the Quality Policy is implemented?  
In my opinion, I can contribute in ensuring the Quality Policy through applying all the (7) seven policy - keeping yourself always on track and on the goal in which we can or I can meet all the objectives of the policy, giving the best experience for the customers, and giving my all might in my commitment.
5. In your opinion, why is it important to have a Quality Policy in the Organization?  
For me, the reason why it is important to have a Quality Policy organization to reach the goal of the company/organization. I believe that by abiding these policy would definitely serve a success for everyone, not just for the individual but also for the betterment and success of the company.

**Test II. Fill-in the blanks. Find the answers from the words listed below:**

Top Management	people	interconnected processes	Commitment
external providers	QMS	continual improvement	

1. As an organization, we have made a commitment to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations.

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- 2. We have committed to achieving continual improvement across all aspects of our quality management system; it is one of our main annual objectives.
- 3. As an organization, we recognize that people are the essence of any good business and that their full involvement enables their abilities to be used for our benefit.
- 4. Our TOP Management has committed to creating and maintaining a working environment in which people become fully involved in achieving our objectives.
- 5. As an organization, we understand that the desired result is achieved more efficiently when activities and related resources are managed as a process or series of interconnected processes.
- 6. IPLOY, OPC recognizes that an organization and the relationship it has with its external providers are interdependent and a mutually beneficial relationship enhances the ability of both to create value.
- 7. As an organization, we have committed to only make decisions relating to our QMS following an analysis of relevant data and information.

Test III. Matching Type. Match Column A with Column B.

Column A

Column B

- |  |   |
|--|---|
| <p><u>B</u> 1. As an organization, we understand that the desired result is achieved more efficiently when activities and related resources are managed as a process or series of interconnected processes.</p> <p><u>F</u> 2. As an organization, we have made a commitment to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations.</p> <p><u>G</u> 3. IPLOY, OPC recognizes that an organization and the relationship it has with its external providers are interdependent and a mutually beneficial relationship enhances the ability of both to create value.</p> <p><u>E</u> 4. Our Top Management has committed to creating and maintaining a working environment in which people become fully involved in achieving our objectives.</p> <p><u>A</u> 5. As an organization, we have committed to only make decisions relating to our QMS following an analysis of relevant data and information.</p> <p><u>C</u> 6. We have committed to achieving continual improvement across all aspects of our quality management system; it is one of our main annual objectives.</p> <p><u>D</u> 7. As an organization, we recognize that people are the essence of any good business and that their full involvement enables their abilities to be used for our benefit.</p> | <ul style="list-style-type: none"><li>● a. Evidence-based decision making</li><li>● b. Process approach</li><li>● c. Improvement</li><li>● d. Engagement of people</li><li>● e. Leadership</li><li>● f. Customer focus</li><li>● g. Relationship management</li></ul> |
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