

Joshua Cameron Y. Rojo
Sangat San Fernando Cebu
09562541984
October 29, 2025

iPloy OPC
16th floor, One Montage, Archbishop Reyes Ave, Cebu City, Cebu

To Whom It May Concern:

I am writing to formally tender my resignation from my position at iPloy OPC, effective October 29, 2025.

This has been a difficult decision, as I truly value the time, experiences, and growth I have gained with the company. However, given my current floating status, I see this as an opportunity to explore new challenges and continue developing my career.

Please know that it was never my intention to leave, as I am truly grateful for the trust, support and opportunities I have received during my stay. I deeply appreciate the camaraderie of my colleagues and the guidance of my superiors, which have contributed greatly to my professional and personal development.

I remain thankful to iPloy OPC and sincerely hope for the company's continued success. I am committed to ensuring a smooth transition and will gladly extend my support in completing pending tasks and turnover responsibilities.

Thank you very much for the opportunity to be part of iPloy OPC. I will always be grateful for the experiences I have gained here.

Sincerely,



Joshua Cameron Y. Rojo
Department: Recert Documentation
Team Lead: Cristine Requinto & Helen
Villarin