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iPloy OPC
16th floor, One Montage Archbishop Reyes Avenue
Cebu City, Cebu 6000

Dear Ms. Marishka,

I'm writing to formally resign from my position in your company. It has been a tough decision for me to make because I'm still hoping to hear from you regarding for an open position if given a chance. However, I have not received any updates for about a month now. I therefore came to the firm conclusion that now is right time for me to step down from my position in order to begin a new chapter in my career. Considering that I still need money to make ends meet and have expenses to pay.

I want to express my sincere gratitude to iPloy for providing me such worthwhile opportunities to grow and develop both personally and professionally. It has been a pleasure working with you and the team. I'm grateful for all the support, guidance and experiences I've had for the past 11 months.

Please let me know how I can be of help during this transition period. I hope to hear from you sooner. I wish you all the best. Thank you!

Sincerely,



Jay Marjore C. Bagcat