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December 28, 2024

HR Department
iPloy OPC
hr@iploy.com
9th Floor Ayala Center Cebu Tower Bohol Street,
Cebu Business Park, Cebu City, Cebu 6000

Dear iPloy OPC HR Department,

I am writing to formally resign from my position as Initial Authorization Specialist at iPloy OPC, effective December 30, 2024.

After careful consideration, I have decided to step down due to challenges that have impacted my ability to thrive in the current work environment. Despite my efforts to meet expectations and adapt to processes, I find that the situation has been difficult for my well-being and professional growth.

I am committed to ensuring a smooth transition and will return all company-provided assets, including my Company ID. I am grateful for the opportunities and experiences I have gained during my time with the company.

Thank you for your understanding regarding my decision.

Sincerely,



NIMFA ELLARIE MASONG