

May 08, 2025

iPloy  
9<sup>th</sup> Floor, Ayala Center Cebu Tower  
Bohol Street, Cebu Business Park,  
Cebu City, 6000

To whom it may concern,

Please accept this letter as my formal resignation from my position as Customer Service Representative Authorization Department. Effective May 8, 2025

This was not an easy decision, but after careful consideration, I have chosen to head back to school to continue my education and pursue a career change.

I appreciate the opportunities for growth and development you have provided during my tenure. Thank you for your guidance and support.

Please let me know how I can be of help during the transition period. I wish you and the company the very best going forward.

Sincerely,

NISHA KEVIN J. ESPAÑA

A handwritten signature in black ink, appearing to read 'Nisha Kevin J. España', written over the printed name.