

Honey Lyn Acalain
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December 26, 2024

To whom it may concern,

It is with great regret that I am writing this letter to inform you of my decision to resign from my position as Customer Service Representative at iPloy,OPC effective as of December 26, 2024.

Over the past few weeks, I have been extremely stressed and mentally & physically exhausted due to a lot of reasons. Some personal and some work-related. The amalgamation of these two has is threatening to affect my work especially in maintaining my performance. I believe that it is in my best interest that I resign.

I am truly grateful to my officers for providing me a chance to work and introduced me to new friends who made my stay worthwhile.

Sincerely,

Honey Lyn Acalain

A handwritten signature in black ink, appearing to read 'Honey Lyn Acalain', written over the printed name.