



QMS Awareness Examination

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Immediate Superior		Date	09/27/24	Score	30 / 30

Test I. Instructions: Answer the questions in the spaces provided for.

1. What is the name of the Seminar?

Quality Management System

2. What are the two clauses mentioned under the scope of our Management System that is not covered in our QMS?

The first clause is ~~the~~ clause 8.3 which states that ~~we don't~~ QMS do not design and develop products and services. While the second one is the clause 7.1.5 which states that QMS also do not monitor and measure resources.

3. What are the seven (7) Quality Policy of iPloy that were mentioned in the seminar?

The seven Quality Policy are the following: (1) customer focus, (2) leadership, (3) engagement of people, (4) process approach, (5) improvement, (6) evidence-based decision making, and (7) relationship management.

4. In your current role, how can you contribute to ensure that the Quality Policy is implemented?

As a customer service representative, I can ~~contribute to~~ in terms of ensuring that the Quality Policy is implemented by carefully and mindfully adhering to the company's policies. ~~to perform my~~ And also by performing my tasks/role well prioritizing the ~~company's~~ ^{positively} and contributing to the company's reputation in offering services and ~~staffing~~ staffing solutions.

5. In your opinion, why is it important to have a Quality Policy in the Organization?

It is very crucial to have a Quality Policy in the organization since it helps the company to stay aligned in its mission, vision, and goal. It also promotes ~~a~~ productive result.

Test II. Fill-in the blanks. Find the answers from the words listed below:

Top Management
external providers

people
QMS

interconnected processes
continual improvement

-Commitment

1. As an organization, we have made a commitment to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations.

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2. We have committed to achieving Continual improvement across all aspects of our quality management system; it is one of our main annual objectives.
3. As an organization, we recognize that people are the essence of any good business and that their full involvement enables their abilities to be used for our benefit.
4. Our Top Management has committed to creating and maintaining a working environment in which people become fully involved in achieving our objectives.
5. As an organization, we understand that the desired result is achieved more efficiently when activities and related resources are managed as a process or series of interconnected processes.
6. IPLOY, OPC recognizes that an organization and the relationship it has with its external providers are interdependent and a mutually beneficial relationship enhances the ability of both to create value.
7. As an organization, we have committed to only make decisions relating to our QMS following an analysis of relevant data and information.

Test III. Matching Type. Match Column A with Column B.

Column A

Column B

1. As an organization, we understand that the desired result is achieved more efficiently when activities and related resources are managed as a process or series of interconnected processes.
2. As an organization, we have made a commitment to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations.
3. IPLOY, OPC recognizes that an organization and the relationship it has with its external providers are interdependent and a mutually beneficial relationship enhances the ability of both to create value.
4. Our Top Management has committed to creating and maintaining a working environment in which people become fully involved in achieving our objectives.
5. As an organization, we have committed to only make decisions relating to our QMS following an analysis of relevant data and information.
6. We have committed to achieving continual improvement across all aspects of our quality management system; it is one of our main annual objectives.
7. As an organization, we recognize that people are the essence of any good business and that their full involvement enables their abilities to be used for our benefit.

