

INTERVIEW ASSESSMENT FORM

DATE TODAY: 24/09/2024

Do you have any travel plans? No	If yes, where?	N/A
Expected date of travel: N/A	Purpose:	N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	N/A

Applicant's Complete Name:	Hazel Jean Erebias	Nickname:	Hazel
Position Applied	CSR - Voice	Marital Status	Single
No. of Kids:	0	Age	22

Source of Application:

<input checked="" type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	38	Accuracy	96	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	16k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A

HR Interview

Interviewer:	Nina	Date Interviewed:	24/09/2024
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Remarks:
 Can express ok, ok tone, soft-spoken, minor pronunciation mistakes, ok grammar

- has 4 siblings, 2nd child; originally from Naga, currently living alone in Pahina Central
- mom > massage therapist, breadwinner; dad > deceased; siblings > 1 working in a water laboratory, the rest are studying
- college grad (Jul 2024) > BALit; no plans to pursue higher degree/career in line with her field; claims that Literature was not her first choice and she wanted to take HRM but bc of her height, she chose another program instead; her dream job is something connected with interacting to different people
- why bpo > interested with customer service and interacting to customers, diverse people and environment, offers professional growth, improve skills
- why iploy > saw videos on Tiktok about good management and environment
- what to expect > hardworking, approachable, easy to be with
- no attendance issues; no medical conditions
- willing to undergo PEME once hired
- open to graveyard shift and any changes in work schedule (regardless of time)

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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OM/OD Interview

Interviewer:	Ramelyn	Date Interviewed:	24/09/2024
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Remarks:

- Com skills: 5/10
- Personality: enthusiastic; adoptive; positive perspective; weakness: afraid to ask for help
- Loves to sing;
- College Grad-major in Literature – graduated in flying colors- not her choice but because of pandemic, she has limited choices at that time; her dream course was HRM as she wants to work in the Hotel as the receptionist
- Mother: massage therapist; father: died 5yrs ago; has 4 siblings; she is the 2nd child (1st born daughter)
- Culture mapper: she was very passionate in talking about this.
- Her OJT made her realized that teaching is not for her and being a Culture mapper is also not for her. This is not her passion.

- She applied in the BPO as she wants to hone her com skills and it is where promotion is faster than any other industry.
- Can start immediately

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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