

## INTERVIEW ASSESSMENT FORM

DATE TODAY: **09-25-2024**

Do you have any travel plans?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:		Purpose:
Do you have a pending case?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	<b>Princess Gale Tago-an</b>	Nickname:	<b>Gale</b>
Position Applied	<b>CSR-V</b>	Marital Status	<b>Single</b>
No. of Kids:	<b>0</b>	Age	<b>22</b>

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL <i>pls. specify the name:</i> <b>Noreen Muaña</b>	<input type="checkbox"/> OTHERS:
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	<b>43</b>	Accuracy	<b>97</b>	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	<b>12k-15k</b>	Availability	<b>ASAP</b>
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- A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE
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- B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT
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- C. COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT
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- D. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
<b>ELET</b> (NON BPO)	<b>July 2022 - March 2023</b> (8 months)	ESL	11k-12k	after 2 absences > had to look after her mom

**HR Interview**

Interviewer:	<b>Francheska</b>	Date Interviewed:	<b>09-25-2024</b>
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**Remarks:**

- GAP: worked as a content creator on Tiktok doing PR Packages - not a stable source of income since some brands will send the payment a month late.
- Back when she was studying - she used to be a part time private tutor.
- BPO: heard good feedback from her friend who is working here in iPloy.
- College undergraduate - stopped due to financial issues last year, March 2023 - Don't have plans to continue her studies and lost her interest in teaching due to the recent issues about the treatment of teachers in the country.
- Has 5 siblings > youngest > 4 of her siblings already have a family of their own - 1 is with their mother in Toledo > she is currently residing in Horizons 101 in Mango Avenue - goes home once a month.
- Claims to have no issues with her attendance, other than the 2 days she was out of the office back in her previous company - can assure that she will be very punctual. Can work on a graveyard shift and any available shifting schedules.
- Can converse, can WOS and ASAP

**Result**       **Passed**       **Failed**

**Final Interview**

Interviewer:	<b>Ramz</b>	Date Interviewed:	<b>09.25.2024</b>
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- Com skills: 5/10
- Claims to be a content creator in Tiktok
- Personality: positive outlook in life; loves to dance but not an expert; tends to be a people pleaser and she finds it an advantage on her end
- Undergrad: BSSED major in Science (4<sup>th</sup> yr) – this is her ambition ever since she was young however it changes as days go by; not able to finish her degree because her mom had a stroke due to stress; her siblings can send her to school but she opted not to take it anymore so she can help in her mother's medication.
- Youngest in the family; parents are in the province in Toledo and is being taken care of by her brother.
- She wanted to be mentally and physically fit to work in a BPO company
- She has PCOS but it is already under control. Her period is now regular.
- Can start asap

**Result**       **Passed**       **Failed**

**Keep in Pool (Ben)**       **Keep-in-pool (Initial interview and OM/DM interview)**       **No Show**

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