

INTERVIEW ASSESSMENT FORM

DATE TODAY: **09-28-2024**

Do you have any travel plans?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:			Purpose:
Do you have a pending case?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	Claire Mae Tallo	Nickname:	Claire
Position Applied	CSR-V	Marital Status	Single
No. of Kids:	0	Age	23

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL pls. specify the name: 4897 Tristan Jovein Gabito	<input type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	37	Accuracy	98	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	Expected Salary	14k-16k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
PwC Philippines (NONBPO)	June 2020 - Present (4 years and 3 months)	Reconciler	780/8hrs	Part Time; Once a month

HR Interview

Interviewer:	Francheska	Date Interviewed:	09-28-2024
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Remarks:

- College graduate - 2024 - Management Accounting - has no plans to pursue a career in her field anytime soon.
- Has been working in PwC since she was still studying, where she work once a month for 8-10 hours.
- Only Child > dad is a messenger and mom works abroad - Malaysia > she has no plans to work abroad > currently residing in Lapu-Lapu - okay with the company location > both parents are supportive of her decision to pursue a career in BPO.
- Claims to have no issues with her attendance for her part time job and can assure that once she starts working with us she will be punctual > mentioned that she'll make sure to be prepared hours prior to her shift to avoid being late. Can work on a graveyard shift and is willing to undergo PEME if hired. Referred by her friend who is working here in the company already.
- Can converse, can WOS and ASAP.

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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OM/OD Interview

Interviewer:	Iris	Date Interviewed:	9/29/24
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Claire Mae Tallo - passed voice
 Comms: 5/10
 NO BPO Experience

- Referred by Tristan Gabito (friend).
- Heard a lot of positive feedback from her friend and knows that iPloy is a growing company.
- Influenced by her friends working in the BPO industry, who are also Management Accounting graduates.
- Her degree wasn't her first choice; her relatives and family inspired her to pursue accounting since they are in the industry. Midway through college, she wanted to shift courses but was not allowed by her family, so they asked her to continue with Management Accounting.

- Her parents are aware that she's applying for a CSR role and even congratulated her for making it to the final interview.
- During her OJT, she realized she doesn't see herself in accounting and lacks passion for it. She wants to be an agent or CSR instead.
- Has no plans to work abroad despite her mom offering it, as she prefers to stay in the Philippines. She wants a job here to earn and help her mom return home.
- Assures there will be no issues with her attendance, as she is highly motivated and dedicated. No concerns about her performance either.
- Expected monthly salary: 14k-16k.
- Available to start immediately.

Result	<input checked="" type="checkbox"/>	Passed	<input type="checkbox"/>	Failed
<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)			<input type="checkbox"/> No Show