

INTERVIEW ASSESSMENT FORM

DATE TODAY: 23/09/2024

Do you have any travel plans? No	If yes, where?	N/A
Expected date of travel: N/A	Purpose:	N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	N/A

Applicant's Complete Name:	Mary Rose Ecat	Nickname:	Rose
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	1	Age	22

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL pls. specify the name: JESSOPH DAPITON	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	41	Accuracy	100	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	B: 18k P: 20k (negotiabl)	Availability	ASAP/ Tonight
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
IBEX (BPO)	September 13, 2022- September 03, 2024; 1 yr and 11 months	Amazon	B: 18k P: 20k	She wanted to explore and widen her horizon.
Text here.	Text here.	Text here.	Text here.	Text here.
Text here.	Text here.	Text here.	Text here.	Text here.

HR Interview

Interviewer:	Hanna	Date Interviewed:	23/09/2024
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Remarks:

- Willing to work on-site and has no issues with graveyard shifts or shifting schedules.
- Both of her parents are government employees.
- She is a single mother of one (3 years old). Her mom (50) can look after her son. She currently lives in Bohol but has relatives in Cebu with whom she can stay for a while.
- iPloy: TikTok; has received good comments.
- She has a pleasant personality and is available to work immediately, even though she is from Bohol.

Result **Passed** **Failed**

OM/OD Interview

Interviewer:	Ramelyn	Date Interviewed:	23/09/2024
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Remarks:

- Com skills: 5/10 with 1yr with 11months of BPO experience
- personality: hardworking person; loves to explore and learn new skills; loves to read books
- Single mother;
- strength: her son; weakness: family; close family ties; 2nd child in the family; father: government employee (40yrs); mother: works in their municipality (4yrs); got separated with the father of her son (3yrs old); her aunts will watch over her son if she will work.
- claimed to have achieved 100% customer satisfaction rating and top 1 agent/performer of the month.
- resigned as she wanted to explore other company and learn more about other accounts
- SHS grad. No plans to continue as she wanted to support her child; her dream was to become a flight attendant;
- when her son got sick, she decided to resign her previous job; the changes in her account also made her decide to leave; their operations manager also resigned
- she was absent when she got sick (fever and severe headache); she was absent for a day.

- currently in Bohol.
- can complete the PEME and no reason why she wont be able to complete it.

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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