

## INTERVIEW ASSESSMENT FORM

DATE TODAY: 26/09/2024

Do you have any travel plans? Choose an item.	If yes, where?
Expected date of travel: Text here.	Purpose: Text here.
Do you have a pending case? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what kind of case: Text here.

Applicant's Complete Name: Julie Ann Baya	Nickname: Text here.
Position Applied: CSR-V	Marital Status: Single
No. of Kids: 0	Age: 22

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL pls. specify the name: 1604 Jessoph Dapiton	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	56	Accuracy	99	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	19-20K	Availability	ASAP
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**  PRESENTABLE  YES  NO  AVERAGE

**B. COMMUNICATION SKILLS**  EXCELLENT  SATISFACTORY  NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**  EXCELLENT  SATISFACTORY  NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Foundever (BPO)	December 2023-April 2024 (4 months)	Healthcare	18KALLIN	Career opportunities
Text here.	Text here.	Text here.	Text here.	Text here.
Text here.	Text here.	Text here.	Text here.	Text here.

**HR Interview**

Interviewer: Angellie	Date Interviewed: 26/09/2024
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Remarks:  
 Good tone of voice and can express well

Senior high graduate w/ no plans to pursue her studies anymore since she wants to focus on working; Originally from Dumanhug and residing in Basak San nicolas alone; Youngest in the family; Been an online seller from 2021-2022 but stopped ; BPO> to grow her career and be stable ; Resign on her previous company since she got overwhelmed on her first job but assured that she will be more cautious and already knows what are the things she need to improve but despite it she had no attendance issues; iPloy> referred by Jessoph; WOS ok; ok with SS(regardless of the time); Willing to undergo PEME

<b>Result</b>	<input checked="" type="checkbox"/> <b>Passed</b>	<input type="checkbox"/> <b>Failed</b>
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**OM/OD Interview**

Interviewer: Ramelyn	Date Interviewed: 26/09/2024
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Remarks:

- Com skills: 5/10 with 4mons of BPO experience
- personality: she compared herself to Moana (hard headed but responsible person); a good adviser according to her friends;
- loves to sing, dance, plays badminton; plays the guitar
- SHS graduate-don't have any plans to pursue college because she finds working her priority;
- family is very traditional;
- left Foundever because she had an ovarian cyst. she took medication to remove the cyst. Now, she is already fit to work reason why she is looking for another job.
- can join on Monday

<b>Result</b>	<input checked="" type="checkbox"/> <b>Passed</b>	<input type="checkbox"/> <b>Failed</b>
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<input type="checkbox"/> <b>Keep in Pool (Ben)</b>	<input type="checkbox"/> <b>Keep-in-pool (Initial interview and OM/DM interview)</b>	<input type="checkbox"/> <b>No Show</b>
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