

INTERVIEW ASSESSMENT FORM

DATE TODAY: 27/09/2024

Do you have any travel plans? No	If yes, where?	N/A
Expected date of travel: N/A	Purpose:	N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	N/A

Applicant's Complete Name:	Janice Bayadog	Nickname:	Jan
Position Applied	CSR - Voice	Marital Status	Married
No. of Kids:	3	Age	42

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL pls. specify the name:1604 Jessoph Dapiton	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	37	Accuracy	99	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	17k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Techmahindra (BPO)	Nov 2021-Sep 2024 (2 years & 10 months)	Telco	16k-17k	Looking for a new challenge and experience > personal and career growth; experience other account
Dynata (BPO)	Mar 2020-Sep 2020 (6 months)	Market Researcher	14k	Project-based
Concentrix (BPO)	Sep 2018-Jan 2019 (4 months)	Telco	14k	Conflict with schedule > had to prioritize daughter's health

HR Interview

Interviewer:	Nina	Date Interviewed:	27/09/2024
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Remarks:

good tone, can express ok, few fillers, good pronunciation and diction, minor grammar errors

- college undergrad; has 3 kids > 19 y.o, 18 y.o, 15 y.o; currently residing in Lapu-Lapu City
- husband > timekeeper at a construction site, not really in good terms but staying in the same house with kids; kids > 2 working in bpo, 1 studying
- at times when she was unemployed, she was focused on being a full-time mom; but now that she's confident that her kids are independent on their own way, she wants to work instead of just staying at home
- why bpo > dream job, inspired by her cousins which made her interested to work in the field
- why iploy > fixed weekends off, a great opportunity for her
- long term plan > stay for a long time
- what to expect > commitment, attendance, proper behavior, positive attitude
- no attendance issues; no medical conditions
- willing to undergo PEME once hired
- open to graveyard shift and any changes in work schedule (regardless of time)

Result

Passed

Failed

OM/OD Interview

Interviewer:	Ramelyn	Date Interviewed:	27/09/2024
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Remarks:

- com skills: 5/10
- personality: her children are her strengths and her weakness as well; outgoing person but loves to spend time at home
- she is a mother of 3; got separated from her husband and she gave up being a wife even if they are still living in the same house.
- in working, she is trying to gain back herself; she got married, she admitted that she kinda lost herself as she was focusing on her children and her husband; she set aside her life and even her aspirations in life.
- she is confident that her children are independent; she discipline her children that way
- she was not able to finish her education due to her father's condition at that time. She is the only child of her parents and they passed away so her children are her only family. She studied management accounting (2nd yr)
- Grow more/explore more: she wanted to know how far she can do; she wanted a different menu: wanted to be challenged
- can join on Monday.

Result

Passed

Failed

Keep in Pool (Ben)

Keep-in-pool (Initial interview and OM/DM interview)

No Show