

INTERVIEW ASSESSMENT FORM

DATE TODAY: **9/28/2024**

Do you have any travel plans?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, where?	
Expected date of travel:				Purpose:	
Do you have a pending case?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, what kind of case:	

Applicant's Complete Name:	Anna Fe Garsula	Nickname:	Anna
Position Applied	CSR-Voice	Marital Status	single
No. of Kids:	0	Age	28

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input checked="" type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL	<input type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	52	Accuracy	98	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	Expected Salary	p: 25k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Concentrix (BPO)	August 2021 - Sept. 2024 3 years and 1 month	healthcare > eci	24.5k	Looking for a new environment
Tech Mahindra (BPO)	Oct. 2018 - August 2021 2 years and 10 months	Globe and gcash	12k	Looking for better compensation and wanted to work in an international account
SM (NON BPO)	Jan 2017 - July 2017 6 months	cashier	7k	contractual

HR Interview

Interviewer:	Trina	Date Interviewed:	September 28, 2024
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Remarks:

- can work onsite> okay with any working schedule (regardless of the time)> willing to undergo PEME

about:

- originally from negros>parents are farmers
- 4 siblings> youngest
- now in Lahug> living with herself > renting
- College undergrad> 2nd year> 2016> financial issues> siblings will pursue studies instead> will not pursue studies

a gap in employment between Tech Mahindra and SM: Went home to Negros and help with the farm of their family

other info:

- attendance: no attendance issues > confident about>
- commitment: long-term> 10 -20 years
- iploy: job street>
- expect: can provide a good impact> excellent customer service
- salary: okay with even lower than 25k because her focus is her career and improving her skills
- no plans to travel
- no pending cases
- no pending clearances except concentrix> asset and coe
- no medical condition
- no medication

- can start asap

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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OM/OD Interview			
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Interviewer:	IRIS	Date Interviewed:	9/29/24
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Anna Fe Garsula - passed voice
 Comms: 5.5/10
 BPO exp: Almost 6 years (healthcare, Local account)

- Learned about the hiring opportunity through Jobstreet.
- Became interested due to the healthcare account, as she has relevant experience; she also has a friend who worked at iPloy for 6 years, though no longer with the company.
- She expects good opportunities and a dynamic work environment.
- Plans to stay long-term at iPloy, potentially for 20 years or more, as long as there is growth.
- Felt that Concentrix didn't offer sufficient support for career growth.
- Describes herself as proactive when it comes to problem-solving.
- Previously worked as an Adviser 11.
- Assures there will be no issues with her attendance and is willing to go the extra mile to assist patients or customers.
- Enjoys working in the BPO industry, as it offers good compensation and benefits.
- Expected base pay: 23K, but she's comfortable with a base pay of 16K since that's where she started.
- Available to start on Monday.

Result	<input type="checkbox"/>	<input type="checkbox"/> Passed	<input type="checkbox"/> Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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