



BIR Form No.
2316

**Certificate of Compensation
Payment/Tax Withheld**

September 2021 (ENCS)

For Compensation Payment With or Without Tax Withheld

2316 9/21ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X".

<p>1 For the Year (YYYY) <input type="text" value="2"/> <input type="text" value="0"/> <input type="text" value="2"/> <input type="text" value="3"/></p> <p>Part I - Employee Information</p> <p>3 TIN <input type="text" value=""/> - <input type="text" value=""/> - <input type="text" value=""/> - <input type="text" value=""/></p> <p>4 Employee's Name (Last Name, First Name, Middle Name) <input type="text" value="MARTINEZ, ANGELICA,"/> 5 RDO Code <input type="text" value="043"/></p> <p>6 Registered Address <input type="text" value=""/> 6A ZIP Code <input type="text" value=""/></p> <p>6B Local Home Address <input type="text" value=""/> 6C ZIP Code <input type="text" value=""/></p> <p>6D Foreign Address <input type="text" value=""/></p> <p>7 Date of Birth (MM/DD/YYYY) <input type="text" value="04"/> <input type="text" value="07"/> <input type="text" value="2"/> <input type="text" value="0"/> <input type="text" value="0"/> <input type="text" value="2"/></p> <p>8 Contact Number <input type="text" value=""/></p> <p>9 Statutory Minimum Wage rate per day <input type="text" value="0.00"/></p> <p>10 Statutory Minimum Wage rate per month <input type="text" value="0.00"/></p> <p>11 <input type="checkbox"/> Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax</p> <p>Part II - Employer Information (Present)</p> <p>12 TIN <input type="text" value="007"/> - <input type="text" value="291"/> - <input type="text" value="508"/> - <input type="text" value="000"/></p> <p>13 Employer's Name <input type="text" value="Results Manila Inc."/></p> <p>14 Registered Address <input type="text" value="2nd Floor, Silver City Mall Frontera Drive and Julia Vargas Ave Pasig City 1600"/> 14A ZIP Code <input type="text" value="1604"/></p> <p>15 Type of Employer <input checked="" type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer</p> <p>Part III - Employer Information (Previous)</p> <p>16 TIN <input type="text" value=""/> - <input type="text" value=""/> - <input type="text" value=""/> - <input type="text" value=""/></p> <p>17 Employer's Name <input type="text" value=""/></p> <p>18 Registered Address <input type="text" value=""/> 18A ZIP Code <input type="text" value=""/></p> <p>Part IVA - Summary</p> <table style="width:100%;"> <tr> <td style="width:70%;">19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52)</td> <td style="width:30%; text-align: right;"><input type="text" value="113,492.93"/></td> </tr> <tr> <td>20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38)</td> <td style="text-align: right;"><input type="text" value="113,492.93"/></td> </tr> <tr> <td>21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52)</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> <tr> <td>22 Add: Taxable Compensation Income from Previous Employer, if applicable</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> <tr> <td>23 Gross Taxable Compensation Income (Sum of Items 21 and 22)</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> <tr> <td>24 Tax Due</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> <tr> <td>25 Amount of Taxes Withheld</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> <tr> <td>25A Present Employer</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> <tr> <td>25B Previous Employer, if applicable</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> <tr> <td>26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B)</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> <tr> <td>27 5% Tax Credit (PERA Act of 2008)</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> <tr> <td>28 Total Taxes Withheld (Item 26 less Item 27)</td> <td style="text-align: right;"><input type="text" value="0.00"/></td> </tr> </table>	19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52)	<input type="text" value="113,492.93"/>	20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38)	<input type="text" value="113,492.93"/>	21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52)	<input type="text" value="0.00"/>	22 Add: Taxable Compensation Income from Previous Employer, if applicable	<input type="text" value="0.00"/>	23 Gross Taxable Compensation Income (Sum of Items 21 and 22)	<input type="text" value="0.00"/>	24 Tax Due	<input type="text" value="0.00"/>	25 Amount of Taxes Withheld	<input type="text" value="0.00"/>	25A Present Employer	<input type="text" value="0.00"/>	25B Previous Employer, if applicable	<input type="text" value="0.00"/>	26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B)	<input type="text" value="0.00"/>	27 5% Tax Credit (PERA Act of 2008)	<input type="text" value="0.00"/>	28 Total Taxes Withheld (Item 26 less Item 27)	<input type="text" value="0.00"/>	<p>2 For the Period From (MM/DD) <input type="text" value="0"/> <input type="text" value="8"/> <input type="text" value="0"/> <input type="text" value="4"/> To (MM/DD) <input type="text" value="1"/> <input type="text" value="2"/> <input type="text" value="3"/> <input type="text" value="1"/></p> <p>Part IV-B Details of Compensation Income & Tax Withheld from Present Employer</p> <table style="width:100%;"> <thead> <tr> <th style="width:80%;">A. 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I/We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

53 <u>GIANCARLA HERNANDEZ</u> Present Employer/Authorized Agent Signature over Printed Name	Date Signed <input type="text" value="0"/> <input type="text" value="1"/> <input type="text" value="3"/> <input type="text" value="1"/> <input type="text" value="2"/> <input type="text" value="0"/> <input type="text" value="2"/> <input type="text" value="4"/>
54 <u>ANGELICA MARTINEZ</u> Employee Signature over Printed Name	Date Signed <input type="text" value="0"/> <input type="text" value="1"/> <input type="text" value="3"/> <input type="text" value="1"/> <input type="text" value="2"/> <input type="text" value="0"/> <input type="text" value="2"/> <input type="text" value="4"/>
CTC/Valid ID No. of Employee <input type="text" value=""/>	Place of Issue <input type="text" value=""/> Date Issued <input type="text" value=""/>
Amount paid, if CTC <input type="text" value=""/>	

To be accomplished under substituted filing

<p>I declare, under the penalties of perjury that the information herein stated are reported under BIR Form No. 1604-C which has been filed with the Bureau of Internal Revenue.</p> <p>55 <u>GIANCARLA HERNANDEZ</u> Present Employer/Authorized Agent Signature over Printed Name (Head of Accounting/Human Resource or Authorized Representative)</p>	<p>I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Return (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.</p> <p>56 <u>ANGELICA MARTINEZ</u> Employee Signature over Printed Name</p>
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*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)