

## INTERVIEW ASSESSMENT FORM

DATE TODAY: **09-30-2024**

Do you have any travel plans? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, where?
Expected date of travel:		Purpose:
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, what kind of case:

Applicant's Complete Name:	<b>Angelica Martinez</b>	Nickname:	<b>Angelica</b>
Position Applied	<b>CSR-V</b>	Marital Status	<b>Single</b>
No. of Kids:	<b>0</b>	Age	<b>22</b>

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL pls. specify the name: <b>Shaira Marie Napone</b>	<input type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	<b>41</b>	Accuracy	<b>97</b>	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	<b>17k - 18k</b>	Availability	<b>ASAP</b>
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE

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**B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

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**COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
<b>Results CX (BPO)</b>	<b>Feb 2024 - Aug 2024 (6 months)</b>	Sirius XM	14k	She will relocate around IT Park which is quite far from the company location.
<b>Results CX (BPO)</b>	<b>Aug 2023 - Dec 2023 (3-4 months)</b>	Healthcare	20k	Seasonal; reapplied again after 30 days

**HR Interview**

Interviewer:	<b>Francheska</b>	Date Interviewed:	<b>09-30-2024</b>
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Remarks:

- Senior High School graduate - did not pursue college and has no plans to do so as well - looked for a job right away-
- Has 1 sibling > eldest > dad is a Carpenter; mom is deceased ; Originally from Butuan but is currently residing in Lapu - Lapu but will be relocating near to IT Park soon.
- Used to work as a lumpia maker as well owned by her friend.
- Claims to have no attendance issues since she makes sure to arrive early; can work on a graveyard shift and any available shifting schedule. Willing to undergo PEME once hired. Referred by her friend.
- Can converse, can WOS and ASAP.

<b>Interview Result</b>	<input checked="" type="checkbox"/> <b>Passed</b> <input type="checkbox"/> <b>Failed</b>
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**OM/OD Interview**

Interviewer:	<b>IRIS</b>	Date Interviewed:	<b>9/30/24</b>
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Angelica Martinez - passed voice  
 Comms: 5/10  
 BPO exp: 10 months (healthcare - Wellcare, Sirius XM)

- Referred by Shaira Marie Napone.
- Interested due to the positive feedback from her friend about the fast and accommodating recruitment process.
- Her aunt decided to relocate to IT Park because she got engaged and is living nearby.
- She is fine with traveling from IT Park to Cebu City.
- Assures that she is consistent, has no attendance issues, and focuses on her work.
- Determined to work at iPloy.
- While still learning, she gained valuable experience at Results CX and plans to apply that knowledge at iPloy.

- Originally from Butuan, she is the eldest child. Her father works as a carpenter, but his income is not enough to support the family.
- Serves as the breadwinner.
- She has gigs for birthday events where she sings, hosts, and runs a food camp, which occurs once a week.
- She assures that her singing career will not compromise her work.
- Her father's carpentry work is not stable.
- After working Results CX - She had throat issues and was advised to rest for a month and take medication, but she already has a remedy.
- Her expected salary is 17-18K base, with an all-in package of 20K.
- She is available to start as soon as possible.

<b>Interview Result</b>	<input checked="" type="checkbox"/>	<b>Passed</b>	<input type="checkbox"/>	<b>Failed</b>
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<input type="checkbox"/> <b>Keep in Pool (Ben)</b>	<input type="checkbox"/> <b>Keep-in-pool (Initial interview and OM/DM interview)</b>	<input type="checkbox"/> <b>No Show</b>
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