

INTERVIEW ASSESSMENT FORM

DATE TODAY: 9//2024

Do you have any travel plans? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, where?	
Expected date of travel:		Purpose:	
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, what kind of case:	

Applicant's Complete Name:	John Felix Gallur	Nickname:	John
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	0	Age	26

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input checked="" type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL	<input type="checkbox"/> OTHERS:
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	37	Accuracy	95	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	18k-19k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
TELEPERFORMANCE (bpo)	February 12, 2024 – August 21, 2024 6 months	JP Morgan	18k	someone in the family passed away> the grandfather> closed with his grandfather., affected him> okay tow ork now
CHANNEL GROWTH (bpo)	September 2016 – December 2017 1 year and 3 months	Sales representative	14k	been working with no tax and no benefits> company is closed already

HR Interview

Interviewer:	Trina	Date Interviewed:	September 30, 2024
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Remarks:

- can work onsite> okay with any working schedule (regardless of the time)> willing to undergo PEME
- can converse, grammar errors were observed, average tone

about:

- address: talisay> dunlob> okay with the location> family: mom (49): variety store> broken family> tabunoc public market> no contact with his father> living with her aunt and her family> grandmother: passed away> sister is living with her partner in Dalaguete> he is the youngest
- personality: observant, active listener, adaptable, and child

gap of employment: pursued his studies> college graduate> no plans to teach> no plans to take the board exam> chosen by her parents> parents are aware that he will not be pursuing it> does not see himself teaching > graduated: June 2024

other info:

- attendance: no issues
- commitment: long term and wants to achieve higher position > wants to be a trainer> no reason to leave
- iploy: mynimo
- expect: will apply his learning, active listening especially with clients, being patient with the environment and the clients

Result **Passed** **Failed**

Interviewer:	Iris	Date Interviewed:	October 1,2024
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Comms: 5.5/10

BPO exp: 1 year and 9 months (JP Morgan , Sales - loans)

- Received an email from Mynimo
- Position: Hiring for CSR, iPhone 15 campaign but not after it, just heard good feedback from friends.
- Tried looking up the company since last week.
- First BPO experience: No government contributions, was not informed about regularization, only realized later he was regular
- College Graduate as of June 21, 2024 – no immediate plans; did not pursue the LET exam last Sunday
- His mom chose his course; he wanted to study culinary arts but had to settle for education since it was the only available option
- No plans to pursue his culinary dream now that he’s getting older
- Helps manage a small sari-sari store at Tabunok Public Market
- Working in a BPO has been his main source of income, especially with many bills to pay after resigning in TP
- The small income from the business is no longer sufficient
- His mom worked abroad before but ni plans to go back.
- One sibling: The eldest is living with her partner in the province; he is the youngest
- Comes from a broken family, with no support, and he does not know his father
- Skills: Patience, active listening, ability to adapt to fast-paced environments, and handling irate customers
- Received good feedback: No performance issues, with an excellent attendance record
- Confident he is the right candidate for the company, being a valuable asset with a strong attendance record
- Loves challenges and assures that he will maintain good attendance and meet company expectations
- Expected salary: BP 18-19k, All-in 20-21k
- Available to start ASAP

Result	<input checked="" type="checkbox"/>	Passed	<input type="checkbox"/>	Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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