

INTERVIEW ASSESSMENT FORM

DATE TODAY: 01/10/2024

Do you have any travel plans? Choose an item.	If yes, where?
Expected date of travel: NA	Purpose: Text here.
Do you have a pending case? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what kind of case: Text here.

Applicant's Complete Name: Jocelyn Omandac	Nickname: Jocelyn
Position Applied: CSR	Marital Status: Single
No. of Kids: 1(6 years old)	Age: 27

Source of Application:

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	45	Accuracy	99	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	20-21K	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Concentrix (BPO)	April 2023-February 2024(10 months)	Quickbooks	21K	Due to health reason(Anemic)
Teleperformance(BPO)	February 2020-April 2022(2 years and 2 months)	Amazon and AT and T	21K	Personal Reaon (Family Matters)
Qualfon(BPO)	November 2016-December 2019(3 years and 1 month)	Stray talk	13K	Took care of her mother (has breast cancer)

HR Interview

Interviewer: Angellie	Date Interviewed: 01/10/2024
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Remarks:

Good tone of voice and can express well

CollegeUndergrad w/ no plans to pursue her studies anymore; Residing in Canduman w/ partner ; Single w/ 1kid(6 years old)-father is the one taking care of her child; BPO>been working since 2016 and stayed for quite long as well on her previous companies-comitted; Stated that she has no attendance issues when she was working; As for her previous companies *Teleperformance-resign due to family matters but is already settled now -slowly. *Concentrix-had anemic and PCOS but started she is well now and has a Fit to work if needed; iPloy> heard good feedbacks about the company and eager to start; WOS ok; ok with SS(regardless of the time); Can start ASAP

Result Passed Failed

OM/OD Interview

Interviewer: Iris	Date Interviewed: 01/10/2024
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Remarks:

Comms: 5.5/10

BPO Experience: 6 years (Telco, Intuit, and Quickbooks)

- Learned about the hiring from a friend who has been employed at iPloy for 2 months, but did not indicate as referral
- Interested in the fixed weekends off
- Finds the location convenient
- Interested in the healthcare account
- unemployed: March 2024 - September 2024
- Aware that attendance is crucial in the BPO industry

- Committed to excelling in performance and maintaining a good attendance record
- Has one child living with her father in Liloan; she currently resides in Canduman with her live-in partner, who is employed
- No plans to have additional children, as she wants to focus on securing her son's future, especially with the rising cost of living
- Has 3 siblings: She is the eldest, the second is employed as a secretary, the third is unemployed but plans to study this year, and the fourth is currently in college
- Her father is a retired factory worker and is now taking care of her son
- She usually visits her son on weekends or her days off
- Assures there will be no issues with her attendance and performance, as she has learned how to manage her personal life
- Has a medical condition (PCOS and anemia), but is fully recovered and fit to work after resting
- Expected salary: All-in 21k, BP 18k
- Available to start ASAP

Result

Passed

Failed

Keep in Pool (Ben)

Keep-in-pool (Initial interview and OM/DM interview)

No Show