



BIR Form No.
2316

September 2021 (ENCS)

**Certificate of Compensation
Payment/Tax Withheld**

For Compensation Payment With or Without Tax Withheld



2316 09/21 ENCS

1 For the Year (YYYY) 2024		2 For the Period From (MM/DD) 01 01 To (MM/DD) 03 31	
Part I - Employee Information			
3 TIN 377 900 879 0000		5 RDO Code 081	
4 Employee's Name (Last Name, First Name, Middle Name) ABERGIDO, THERESA MAE QUERVO			
6 Registered Address SITIO MANSANITAS TISA CEBU CITY		6A Zip Code	
6B Local Home Address		6C Zip Code	
6D Foreign Address		6E Zip Code	
7 Date of Birth (MM/DD/YYYY) 02 11 2002		8 Telephone Number	
9 Statutory Minimum Wage rate per day 0.00			
10 Statutory Minimum Wage rate per month 0.00			
11 <input type="checkbox"/> Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax			
Part II - Employer Information (Present)			
12 Taxpayer 455 678 169 0000			
13 Employer's Name SVCPH INC			
14 Registered Address 10F 11 BLDG. CEBU IT PARK APAS CEBU CITY		14A Zip Code 6000	
15 Type of Employer <input type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer			
Part III - Employer Information (Previous)			
16 TIN			
17 Employer's Name			
18 Registered Address		18A Zip Code	
Part IVA - Summary			
19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52)	111,743.18	45 Commission	
20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38)	111,743.18	46 Profit Sharing	
21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52)	0.00	47 Fees Including Director's Fees	
22 Add: Taxable Compensation Income from Previous Employer, if applicable	0.00	48 Taxable 13th Month Pay Benefits	0.00
23 Gross Taxable Compensation Income (Sum of Items 21 and 22)	0.00	49 Hazard Pay	
24 Tax Due	0.00	50 Overtime Pay	
25 Amount of Taxes Withheld		51 Others (Specify)	
25A Present Employer	0.00	51A	
25B Previous Employer	0.00	51B	
26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B)	0.00	52 Total Taxable Compensation Income (Sum of Items 39 to 51B)	0.00
27 5% Tax Credit (PERA Act of 2008)	0.00		
28 Total Taxes Withheld (sum of Items 26 and 27)	0.00		

I/We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of my/our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

51 RASELA RAMOS-LERIOS, CPA
Present Employer/ Authorized Agent Signature Over Printed Name
Date Signed 05/24/2024

CONFORME:

52 THERESA MAE QUERVO ABERGIDO
Employee Signature Over Printed Name
Date Signed 05 24 2024
Date of Issue _____
Amount Paid, if CTC _____

CTC/Valid ID No. of Employee SVC-2383 Place of Issue _____

To be accomplished under substituted filing

I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604C which has been filed with the Bureau of Internal Revenue.

53 RASELA RAMOS-LERIOS, CPA
Present Employer/ Authorized Agent Signature Over Printed Name
(Head of Accounting/ Human Resource or Authorized Representative)

I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Returns (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.

54 THERESA MAE QUERVO ABERGIDO
Employee Signature Over Printed Name