

## INTERVIEW ASSESSMENT FORM

DATE TODAY: 10/3/2024

Do you have any travel plans?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:		Purpose:
Do you have a pending case?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	Mariche Hindrana	Nickname:	CHE
Position Applied	CSR-Voice	Marital Status	married
No. of Kids:	1	Age	32

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL 1604 JESSOPH DAPITON	<input type="checkbox"/> OTHERS:
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	36	Accuracy	98	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	p: 20k; b: 16k >	Availability	asap
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE

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**B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

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**COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Medspecialized Inc. (BPO)	August 2022 - October 2023 1 year 2 months	VIRTUAL administrative medical assistant	20k	client did not continue their contract with the agency > 2 months of floating
Wipro (BPO)	October 2021 - May 2022 7 months	Molina	20k- 22k	wfh > required to wos > declined the offer
Results - CX (BPO)	May 2021 - September 2021 4 months	Comcast	20k	did not pass the metric

**HR Interview**

Interviewer:	Trina	Date Interviewed:	Oct. 2, 2204
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Remarks:

- can work onsite > okay with any working schedule (regardless of the time) > willing to undergo PEME
- address: in mindanao right now, ZDS > banilad > relocating > this week > parents: farmers: mom is housekeeper > siblings: 4 siblings > 3rd one > married > 1 kid > 14 > partner: separated
- college graduate > BSED Major in Filipino > Licensed teacher (3 years) > no plans and not using the licensed as well > only available course in the area > don't see herself a teacher
- after medspecialized: after: went back home to mindanao > helped with father > operation on throat > all savings have been given to his father > online selling in order to have income > father will still need to do the surgery > tend to father and did farming too > father is doing okay so far > older sister, mother, and other relatives to stay together with the father in one home to supervise his father
- attendance: no issues > confident and INC >
- commitment: wants to have a stable career > especially at her age right now > aiming to have a higher position as well
- iploy: referred by Jessoph
- expect: will do her best and will provide excellent and compassion customer service skills
- no pending clearances > with coe
- can start ASAP > Oct. 7, 2024

<b>Result</b>	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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**OM/OD Interview**

Interviewer:	Iris	Date Interviewed:	October 4, 2024
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Comms: 5/10  
 BPO exp: 4 years (Healthcare, Telco, Radio Satellite)

• Learned about the hiring through a Facebook post by Jessoph Dapiton, who also referred her.

- Has been in contact with Jessoph since last year and received good feedback about the company, particularly about the compensation and work environment.
- Previously worked handling Molina, assisting patients with their insurance, claims, and verification.
- Unemployed for a year: returned to Mindanao as her father underwent surgery due to diabetes. Her siblings are employed in government and business, and one of her sisters was pregnant, so she volunteered to help.
- She is a single mother and needs to provide for her child. Her sister, who lives in Cebu, will be living with her in AS Fortuna, Banilad.
- Her sister runs a convenience store in Cebu and is also a stockholder in a rice business.
- Her 14-year-old child will stay with her parents in Mindanao.
- At 32 years old, she feels the need to excel and achieve her career goals. She understands that to grow, she must maintain strong performance and good attendance.
- As a single mother, she is determined not to waste this opportunity, knowing that her parents and child depend on her.
- Expected salary: 20K all-in package; base pay 18K.
- Available to start on Monday.

<b>Result</b>	<input checked="" type="checkbox"/>	<b>Passed</b>	<input type="checkbox"/>	<b>Failed</b>
<input type="checkbox"/> <b>Keep in Pool (Ben)</b>	<input type="checkbox"/> <b>Keep-in-pool (Initial interview and OM/DM interview)</b>			<input type="checkbox"/> <b>No Show</b>