

## INTERVIEW ASSESSMENT FORM

DATE TODAY: 10/7/2024

Do you have any travel plans?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:			Purpose:
Do you have a pending case?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	Mark Kenneth Labadorial	Nickname:	Marky
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	0	Age	26

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input checked="" type="checkbox"/> REFERRAL 1604 Jessoph Dapiton	<input type="checkbox"/> OTHERS:
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	42	Accuracy	96	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	24k-25k> okay with 21k	Availability	ASAP
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE

**B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
EXL (bpo)	Sept. 2022 - March 2023 6 months	healthcare	26k	I account> 3 months>1 month extension, promise to be regularized after 3 months but was being extended another 3 months, but realized because
Teleperformance (bpo)	Sept. 2020 - Spet. 2022 2 years	Retail> ancestry	17k	health issues> appendicitis > 3 weeks of rest only
Supermetro (non bpo)	Oct. 2017 - February 2018 4 months	Sales support	14k	contractual job

**HR Interview**

Interviewer:	Trina	Date Interviewed:	Oct. 7, 2024
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Remarks:

- can work onsite> okay with any working schedule (regardless of the time)> willing to undergo PEME
- Can converse, okay tone, minimal grammar errors

about:

- family: father: construction and cook> mother: food business> currently in carcar> will be relocating in brgy Luz> 5 siblings> all male> 2nd in the order> college: assoc grad> it> no plans to pursue that career path

**After EXL:** Freelance coach and choreographer> freelance hosting> presently doing it> 1k 1.5 per day> 2x a week> If given the chance will rarely do this or will do it on free time> will be focusing more on his stable> reason for looking for a job in bpo because the freelancing industry is not demanding and unstable> **After supermetro:** selling fo food> source of living online selling> 2k-3k> family business

other info:

- attendance: no attendance issues> his forte
- commitment: 5 years or more, looking for stability
- iploy: facebook> referred by Jessoph> heard good things and pursued his application
- expect: share his knowledge and provide good customer service skills
- Can provide COE (ALL)
- can start ASAP> tonight

**Result**       Passed       Failed

**OM/OD Interview**

Interviewer:	IRIS	Date Interviewed:	10/7/24
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Mark Kenneth Labadorial - Passed Voice  
 Comms: 5.2/10 few pronunciation errors  
 BPO exp: 2 years and 6 months (Retail, Healthcare)

- Referred by Jessoph Dapiton, who posted about the opportunity on Facebook.
- He became interested because he is looking for a stable job, and this is the first company to reach out to him after he applied to three BPO companies.
- Seems that he has a strong personality, and shows minimal behavioral issue but still manage to be professional
- Currently, he works part-time as a choreographer, hosts events, and helps his mom run an eatery business. Assure that he will prioritize his work rather than the sideline jobs and he has been unemployed for a long time and needed to have a job due to his siblings that are currently studying.
- He still lives with his parents. He is the second child; his older sibling works as maintenance staff at Carcar School, and his younger siblings (third to fifth) are still studying.
- He shared that he is dedicated, has a strong work ethic, prioritizes his work, and requires minimal supervision.
- He has experience handling both inbound and outbound calls, as well as managing claims and refunds.
- He claims to be good with numbers and has consistently maintained his KPIs.
- His expected salary is between 21K and 22K.
- He is available to start tonight or tomorrow.

<b>Result</b>	<input checked="" type="checkbox"/>	<b>Passed</b>	<input type="checkbox"/>	<b>Failed</b>
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<input type="checkbox"/> <b>Keep in Pool (Ben)</b>	<input type="checkbox"/> <b>Keep-in-pool (Initial interview and OM/DM interview)</b>	<input type="checkbox"/> <b>No Show</b>
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