

## Resignation Letter

Mrs. Candice Villaceran  
Team Leader/Supervisor  
CC: HR&The Management  
iPloy Staffing Solutions  
Bohol St., Cebu Business Park, ACCT  
6000 Philippines

Dear Mrs. Villaceran,

I hope this letter finds you well. Please accept this letter as a formal notification of my resignation from the position of Customer Service Representative in iPloy effective immediately today June 16, 2025.

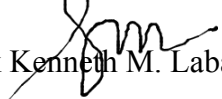
Due to unforeseen personal circumstances, I find it necessary to step down from my role with immediate effect. I regret any inconvenience this sudden departure may cause to the team and the organization. I appreciate the opportunity for professional growth you provided during my time and my tenure in iPloy. Thank you for your support and encouragement.

I will return any company property or materials in my possession promptly. Please inform me of the necessary step during the offboarding process.

Thank you for understanding and cooperation. I wish the company continue success!

Wishing you and iPloy all the best.

Best Regards,

  
Mark Kenneth M. Labadorial