

## INTERVIEW ASSESSMENT FORM

DATE TODAY: **10/12/2024**

Do you have any travel plans?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, where?
Expected date of travel:			Purpose:
Do you have a pending case?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, what kind of case:

Applicant's Complete Name:	Sistine Rose Minguito	Nickname:	Sistine
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	0	Age	26

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL	<input type="checkbox"/> OTHERS:
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**Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.**

Typing Test	WPM	<b>36</b>	Accuracy	<b>98</b>	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	Expected Salary	<b>18k</b>	Availability	<b>ASAP (Monday)</b>
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**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**       PRESENTABLE       YES       NO       AVERAGE

**B. COMMUNICATION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**       EXCELLENT       SATISFACTORY       NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING

**HR Interview**

Interviewer:	Trina	Date Interviewed:	10/12/2024
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Remarks:

- can work onsite> okay with any working schedule (regardless of the time)> willing to undergo PEME
- Sistine recently graduated college last July 2024. She took up BEED as her course but she has no plans to pursue teaching and she doesn't see herself teaching as well. She only took the course because it is the only available course that is nearby her location and no tuition to pay. Her goal is to only have a degree.
- Her focus right now is to look for a job to help her mom, a single mom, and her only sibling, younger brother who is currently in senior high school. Her mom also works as a call center agent. She tried applying to her mom's company but the company requires experience which she doesn't have. She ventured to other companies but some were unsuccessful. She was hired in another BPO and was already doing the medical but in the process, she was told that she was not on the list for the medical. She called the company multiple times but no response or resolution was provided. She declined the offer from that company when they called again and decided to push her application here in iPloy.
- She and her family are currently in Talisay and she has no issues with travel and the location of the company. Her father passed away 4 years ago.
- BPO: She wants to work in a fast-paced environment and wants to be part of the industry> compensation-wise> inspired by her mom as well
- attendance: no attendance issues because it is her priority> Responsibility is her priority and will work even when sick
- environment: aware of the environment that she will be getting into, flexible and willing to adapt> understanding of other people
- iploy: facebook ad> not referred> pursued her application iPloy because we are open with no BPO experience also saw the SOB
- expect: will do her best even as a beginner, would like to share her skills, is eager to learn, and will do her utmost best
- can start on Monday

**Result**       **Passed**       **Failed**

**OM/OD Interview**

