

## INTERVIEW ASSESSMENT FORM

DATE TODAY: 10/12/2024

Do you have any travel plans? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, where? n/a
Expected date of travel: n/a	Purpose: n/a
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case: n/a

Applicant's Complete Name:	Michaela Domos	Nickname:	Michaela
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	n/a	Age	19 yrs old

**Source of Application:**

<input type="checkbox"/> WALK-IN	<input checked="" type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:	<input type="checkbox"/> OTHERS:
----------------------------------	--	------------------------------------	---------------------------------	---	----------------------------------

Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	35	Accuracy	99	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	B: 15K P: 18K	Availability	Monday
-------------	-----	----	----------	----	--	-----------------	------------------	--------------	--------

**A. IS THE APPLICANT PREPARED FOR THE INTERVIEW?**  PRESENTABLE  YES  NO  AVERAGE

**B. COMMUNICATION SKILLS**  EXCELLENT  SATISFACTORY  NEEDS IMPROVEMENT

**COMPREHENSION SKILLS**  EXCELLENT  SATISFACTORY  NEEDS IMPROVEMENT

**C. WORK EXPERIENCE (Latest 3)**

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
NA	Text here.	Text here.	Text here.	Text here.
Text here.	Text here.	Text here.	Text here.	Text here.
Text here.	Text here.	Text here.	Text here.	Text here.

**HR Interview**

Interviewer:	Hanna	Date Interviewed:	10/12/2024
--------------	-------	-------------------	------------

Remarks:

- She can work on-site and on a graveyard shift. Fine with undergoing PEME.
- From Eastern Leyte but is now living alone in Mandaue.
- Middle child of three and was raised by a single mother who is an OFW.
- There is no information regarding her father's whereabouts.
- She graduated from Senior High School but has no plans to pursue college due to financial difficulties.
- Shared that she does not plan to be a working student because she believes she cannot manage it.
- She is interested in BPO because she wants to gain skills and improve her communication abilities.
- She also loves to read books, which helps her improve her vocabulary.
- Heard about iPloy through Mynimo and is fully aware of the importance of attendance at iPloy.

**Result**  Passed  Failed

**OM/OD Interview**

Interviewer:	Angelo	Date Interviewed:	10/12/24
--------------	--------	-------------------	----------

Remarks:

Comms 5.5/10 Average comms, no bpo experience. Very nervous at the start of the interview, few mispronounced words observed. Still has a lot to improve but I see potential, great personality. I recommend if possible to assign her to a non-full time phone roles. Can start asap.. No plans to pursue studies or go abroad..

**Result**  Passed  Failed

Keep in Pool (Ben)  Keep-in-pool (Initial interview and OM/DM interview)  No Show