



QMS Awareness Examination

Name	Aleah Lie Minguito	Position	CSR-VOICE	Department	
Immediate Superior		Date	10/18/24	Score	
Test I. Instructions: Answer the questions in the spaces provided for.					

1. What is the name of the Seminar?
IT Talks
2. What are the two clauses mentioned under the scope of our Management System that is not covered in our QMS?
ANSWER IS ON THE SECOND PAGE
~~(providing best in-class outsourcing, consulting and recruiting services for organization of all types and sizes from its location at iPloy, OPC)~~
3. What are the seven (7) Quality Policy of iPloy that were mentioned in the seminar?
The seven Quality Policy of iPloy that were mentioned: customer focus, leadership, engagement of people, process approach, improvement, evidence-based decision making and relationship management.
4. In your current role, how can you contribute to ensure that the Quality Policy is implemented?
One thing that I can contribute to ensure that the Quality policy is implemented is to be transparent. You have to know how to view certain things for the reason that not everybody or everything will go the way that you want. In order to be transparent the 7 Quality policy will follow.
5. In your opinion, why is it important to have a Quality Policy in the Organization?
~~Quality~~ The importance of having a Quality Policy in the Organization is that it improves the company's state and how they handle their employees or their people. Other than that, by having those Quality policy the employee will be mindful and responsible enough.

Test II. Fill-in the blanks. Find the answers from the words listed below:			
Top Management	people	interconnected processes	Commitment
external providers	QMS	continual improvement	

1. As an organization, we have made a Commitment to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations.

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2. We have committed to achieving actual improvement across all aspects of our quality management system; it is one of our main annual objectives.
3. As an organization, we recognize that people are the essence of any good business and that their full involvement enables their abilities to be used for our benefit.
4. Our Top Management has committed to creating and maintaining a working environment in which people become fully involved in achieving our objectives.
5. As an organization, we understand that the desired result is achieved more efficiently when activities and related resources are managed as a process or series of interconnected processes.
6. IPLOY, OPC recognizes that an organization and the relationship it has with its external providers are interdependent and a mutually beneficial relationship enhances the ability of both to create value.
7. As an organization, we have committed to only make decisions relating to our QMS following an analysis of relevant data and information.

Test III. Matching Type. Match Column A with Column B.

7

Column A

Column B

- | | |
|---|---|
| <p>b 1. As an organization, we understand that the desired result is achieved more efficiently when activities and related resources are managed as a process or series of interconnected processes.</p> <p>f 2. As an organization, we have made a commitment to understand our current and future customers' needs; meet their requirements and strive to exceed their expectations.</p> <p>g 3. IPLOY, OPC recognizes that an organization and the relationship it has with its external providers are interdependent and a mutually beneficial relationship enhances the ability of both to create value.</p> <p>e 4. Our Top Management has committed to creating and maintaining a working environment in which people become fully involved in achieving our objectives.</p> <p>a 5. As an organization, we have committed to only make decisions relating to our QMS following an analysis of relevant data and information.</p> <p>c 6. We have committed to achieving continual improvement across all aspects of our quality management system; it is one of our main annual objectives.</p> <p>d 7. As an organization, we recognize that people are the essence of any good business and that their full involvement enables their abilities to be used for our benefit.</p> | <ul style="list-style-type: none"> ● a. Evidence-based decision making ● b. Process approach ● c. Improvement ● d. Engagement of people ● e. Leadership ● f. Customer focus ● g. Relationship management |
|---|---|

- Thank you -

(2) scope of Quality Management System and scope of our management system