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March 3, 2025

Steve Gelli  
Team Leader  
iPloy, OPC  
16th floor, One Montage, Archbishop Reyes Ave, Cebu City, Cebu

Dear Mr. Gelli,

Good Day!

Please accept this letter as my formal resignation from my position as Customer Service Representative at Iploy, effective today, March 3, 2025.

I am resigning from my position for the reason that I need to take a rest due to my physical health. It is with a heavy heart that I decided to make this decision because I already made friends in the workplace and made memories with them too.

I am truly grateful for the lessons, growth, and development I have learned under your supervision. I have enjoyed my stay and I appreciate all the takeaways from this work. I wish you, the whole team, and Iploy nothing but success for the future.

Kindest regards,  
Aleah Lie Minguito