



BIR Form No. 2316
September 2021 (ENCS)
Certificate of Compensation Payment/Tax Withheld
For Compensation Payment With or Without Tax Withheld
2316 09/21 ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X"

<p>1 For the Year (YYYY) 2023</p> <p>2 For the Period From (MM/DD) 01 01 To (MM/DD) 12 31</p> <p>Part I - Employee Information</p> <p>3 TIN 448 932 193 0000</p> <p>4 Employee's Name (Last Name, First Name, Middle Name) GAMALI, AILEEN GONZAGA 5 RDO Code 087</p> <p>6 Registered Address _____ 6A Zip Code _____</p> <p>6B Local Home Address _____ 6C Zip Code _____</p> <p>6D Foreign Address _____ 6E Zip Code _____</p> <p>7 Date of Birth (MM/DD/YYYY) _____ 8 Telephone Number _____</p> <p>9 Statutory Minimum Wage rate per day 0.00</p> <p>10 Statutory Minimum Wage rate per month 0.00</p> <p>11 <input type="checkbox"/> Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax</p> <p>Part II - Employer Information (Present)</p> <p>12 Taxpayer 470 801 135 0000</p> <p>13 Employer's Name DYCHONGBEN INCORPORATED</p> <p>14 Registered Address SITIO TALAHIB TRINIDAD CALBAYOG CITY SAMAR 14A Zip Code 6710</p> <p>15 Type of Employer <input type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer</p> <p>Part III - Employer Information (Previous)</p> <p>16 TIN _____</p> <p>17 Employer's Name _____</p> <p>18 Registered Address _____ 18A Zip Code _____</p> <p>Part IVA - Summary</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52)</td><td style="text-align: right;">135,830.00</td></tr> <tr><td>20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38)</td><td style="text-align: right;">135,830.00</td></tr> <tr><td>21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52)</td><td style="text-align: right;">0.00</td></tr> <tr><td>22 Add: Taxable Compensation Income from Previous Employer, if applicable</td><td style="text-align: right;">0.00</td></tr> <tr><td>23 Gross Taxable Compensation Income (Sum of Items 21 and 22)</td><td style="text-align: right;">0.00</td></tr> <tr><td>24 Tax Due</td><td style="text-align: right;">0.00</td></tr> <tr><td>25 Amount of Taxes Withheld</td><td></td></tr> <tr><td> 25A Present Employer</td><td style="text-align: right;">0.00</td></tr> <tr><td> 25B Previous Employer</td><td style="text-align: right;">0.00</td></tr> <tr><td>26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B)</td><td style="text-align: right;">0.00</td></tr> <tr><td>27 5% Tax Credit (PERA Act of 2008)</td><td style="text-align: right;">0.00</td></tr> <tr><td>28 Total Taxes Withheld (sum of items 26 and 27)</td><td style="text-align: right;">0.00</td></tr> </table>	19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52)	135,830.00	20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38)	135,830.00	21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52)	0.00	22 Add: Taxable Compensation Income from Previous Employer, if applicable	0.00	23 Gross Taxable Compensation Income (Sum of Items 21 and 22)	0.00	24 Tax Due	0.00	25 Amount of Taxes Withheld		25A Present Employer	0.00	25B Previous Employer	0.00	26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B)	0.00	27 5% Tax Credit (PERA Act of 2008)	0.00	28 Total Taxes Withheld (sum of items 26 and 27)	0.00	<p>Part IV-B Details of Compensation Income and Tax Withheld from Present Employer</p> <p>A. NON-TAXABLE/EXEMPT COMPENSATION INCOME</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr><th></th><th style="text-align: right;">Amount</th></tr> </thead> <tbody> <tr><td>29 Basic Salary (including the exempt P250,000 & b or the Statutory Minimum Wage of the MWE)</td><td style="text-align: right;">113,405.00</td></tr> <tr><td>30 Holiday Pay (MWE)</td><td style="text-align: right;">0.00</td></tr> <tr><td>31 Overtime Pay (MWE)</td><td style="text-align: right;">0.00</td></tr> <tr><td>32 Night Shift Differential (MWE)</td><td style="text-align: right;">0.00</td></tr> <tr><td>33 Hazard Pay (MWE)</td><td style="text-align: right;">0.00</td></tr> <tr><td>34 13th Month Pay and Other Benefits (maximum of P90,000)</td><td style="text-align: right;">12,025.00</td></tr> <tr><td>35 De Minimis Benefits</td><td style="text-align: right;">0.00</td></tr> <tr><td>36 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only)</td><td style="text-align: right;">10,400.00</td></tr> <tr><td>37 Salaries and Other Forms of Compensation</td><td style="text-align: right;">0.00</td></tr> <tr><td>38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37)</td><td style="text-align: right;">135,830.00</td></tr> </tbody> </table> <p>B. TAXABLE COMPENSATION INCOME REGULAR</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tbody> <tr><td>39 Basic Salary</td><td style="text-align: right;">0.00</td></tr> <tr><td>40 Representation</td><td></td></tr> <tr><td>41 Transportation</td><td></td></tr> <tr><td>42 Cost of Living Allowance (COLA)</td><td></td></tr> <tr><td>43 Fixed Housing Allowance</td><td></td></tr> <tr><td>44 Others (Specify)</td><td></td></tr> <tr><td> 44A</td><td style="text-align: right;">0.00</td></tr> <tr><td> 44B</td><td></td></tr> </tbody> </table> <p>SUPPLEMENTARY</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tbody> <tr><td>45 Commission</td><td></td></tr> <tr><td>46 Profit Sharing</td><td></td></tr> <tr><td>47 Fees Including Director's Fees</td><td></td></tr> <tr><td>48 Taxable 13th Month Pay Benefits</td><td style="text-align: right;">0.00</td></tr> <tr><td>49 Hazard Pay</td><td></td></tr> <tr><td>50 Overtime Pay</td><td></td></tr> <tr><td>51 Others (Specify)</td><td></td></tr> <tr><td> 51A</td><td></td></tr> <tr><td> 51B</td><td></td></tr> <tr><td>52 Total Taxable Compensation Income (Sum of Items 39 to 51B)</td><td style="text-align: right;">0.00</td></tr> </tbody> </table>		Amount	29 Basic Salary (including the exempt P250,000 & b or the Statutory Minimum Wage of the MWE)	113,405.00	30 Holiday Pay (MWE)	0.00	31 Overtime Pay (MWE)	0.00	32 Night Shift Differential (MWE)	0.00	33 Hazard Pay (MWE)	0.00	34 13th Month Pay and Other Benefits (maximum of P90,000)	12,025.00	35 De Minimis Benefits	0.00	36 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only)	10,400.00	37 Salaries and Other Forms of Compensation	0.00	38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37)	135,830.00	39 Basic Salary	0.00	40 Representation		41 Transportation		42 Cost of Living Allowance (COLA)		43 Fixed Housing Allowance		44 Others (Specify)		44A	0.00	44B		45 Commission		46 Profit Sharing		47 Fees Including Director's Fees		48 Taxable 13th Month Pay Benefits	0.00	49 Hazard Pay		50 Overtime Pay		51 Others (Specify)		51A		51B		52 Total Taxable Compensation Income (Sum of Items 39 to 51B)	0.00
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I/We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of my/our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

51 TOMAS CO
Present Employer/ Authorized Agent Signature Over Printed Name Date Signed _____

CONFORME:

52 AILEEN GONZAGA GAMALI
Employee Signature Over Printed Name Date Signed _____

CTC/Valid ID No. _____ Place of Issue _____ Date of Issue _____ Amount Paid, if CTC _____

To be accomplished under substituted filing

I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604C which has been filed with the Bureau of Internal Revenue.

53 TOMAS CO
Present Employer/ Authorized Agent Signature Over Printed Name (Head of Accounting/ Human Resource or Authorized Representative)

I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Returns (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.

54 AILEEN GONZAGA GAMALI
Employee Signature Over Printed Name

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)