

INTERVIEW ASSESSMENT FORM

DATE TODAY: 22/09/2024

Do you have any travel plans? No	If yes, where?	N/A
Expected date of travel: N/A	Purpose:	N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	N/A

Applicant's Complete Name:	Aileen Gamali	Nickname:	Aileen
Position Applied	CSR-voice	Marital Status	Single
No. of Kids:	1	Age	30

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input checked="" type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	52	Accuracy	98	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	B: 14-15k P: 17-18k	Availability	OCT 4, 2024
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
DYCHONGBEN INCORPORATED (NON BPO)	July 21, 2019- Present; 5 yrs and 1 month	Branch head	12, 840	Better Compensation
88'S BUILDERS (NON BPO)	July 2020- September 2024; 4 yrs and 2 months	Part time-Payroll Officer	8k	The company closed. No info
SPEED VELOCITY GASOLINE STATION (NON BPO)	September 8, 2013- July 21, 2018; 4 yrs and 10 months	Cashier	8k	Better opportunities

HR Interview

Interviewer:	Hanna	Date Interviewed:	19/09/2024
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Remarks:

- Willing to work on site. Okay with graveyard and shifting schedules. Okay with PEME.
- Aileen is the middle child of three and is from Calbayug City, Samar. She claimed that she will relocate to Cebu once hired since she has a relative to stay with.
- She has one child (9 years old), and her parents and aunt can look after the child.
- She graduated with a degree in Hotel and Restaurant Management.
- BPO: she believes that she can do the job and is willing to learn and be trained.
- She found iPloy through Mynimo and was not referred.

Result **Passed** **Failed**

OM/OD Interview

Interviewer:	Angelo	Date Interviewed:	22/09/2024
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Remarks:

Comms 5.5/10 Average comms, no bpo experience. No bpo experience, currently in Samar, plans to relocate in Cebu. Looking for better opportunity and prefers to start a career in bpo. Looks confident and has positive attitude. Can start on the 1st week of october.

Result		
<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed	
<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show