

# Hersheys Deanne P. Quindao



## CAREER OBJECTIVES

I am looking for an opportunity to leverage my hospitality background and passion for customer interaction in a supportive company that values exceptional service and continuous improvement.

- 📞 0927 821 6506
- ✉️ hquindao@gmail.com
- 📍 Malapoc, Danao City, Cebu

## EXPERIENCE

**Front Office Associate** November 21, 2019 - May 08, 2023  
*Felicity Island Hotel* ML Quezon National Highway, Pusok, Lapu-Lapu City

- Managing guest arrivals and departures.
- Verifying reservations, processing payments, and issuing room keys.
- Handling booking inquiries through phone call and emails.
- Assisting with luggage and arranging transportation upon check out.

**Front Office Associate** September 16, 2023 - March 22, 2024  
*Mangrove Place & Residences* ML Quezon National Highway, Mactan, LLC

- Registering guests when they arrive and processing their departure.
- Taking and managing bookings.
- Processing payments, issuing receipts.

**Housekeeping Department** November 27, 2018 - April 06, 2019  
*Elsalvador Beach Resort - OJT* Km 30 North RD, Sabang, Danao City

- Learning to clean and sanitize guest rooms.
- Replenishing amenities such as toiletries, towels, and linens.
- Cleaning common areas like lobbies, hallways, and restrooms.
- Responding to special guest requests, such as additional pillows or extra amenities.

**Food & Beverage Department** June 27, 2018 - October 10, 2018  
*Cebu Safari and Adventure Park - OJT* Barangay Corte, Toril, Carmen, Cebu

- Welcoming guests, and guiding them to their tables.
- Bringing meals and drinks to the guests in a timely manner.
- Ensuring all areas are clean and comply with health and safety regulations.

## EDUCATION

**Cebu Technological University**  
*Danao City Campus*  
Bachelor of Science & Hospitality Mgmt  
2016 - 2019

**Sabang National Highschool**  
Sabang, Danao City  
2012 - 2015

**Bibiana Mercado Elementary School**  
Quarry Looc, Danao City  
2006 - 2011

## SKILLS

- Communication
- Teamwork
- Adaptability
- Positive Attitude
- Organization

## REFERENCES

**Miss Mae Jenn Mamolo**  
FO Supervisor | Hotel de Fides

Phone: (0977) 069 3690  
Email: mamolomj22@gmail.com

**Miss Jedelyn Malimata**  
Nursing Attendant II | EVRMC

Phone: (0920) 982 8695  
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## LANGUAGE

- English
- Tagalog
- Visayan