



Chilsie B. Mendez

Bachelor of Science in Management

Accounting - Undergraduate

☎ 09926174009

📍 Talisay City, Cebu, Philippines

✉ chilsie15mendez@gmail.com

SKILLS

- Active Listener
- Effective communicator
- Ability to work well under pressure
- Relentless and Strategic
- Computer Literate

EDUCATION

CEBU INSTITUTE OF TECHNOLOGY-UNIVERSITY

- Bachelor of Science in Management Accounting

DIVINO AMORE ACADEMY

- Information and Communication Technology

ABOUT ME

As a computer literate earned in my ICT program, experienced working in an office for 2 years handling customer inquiries, a cashier and service crew in a fastfood, having had a business providing good food and services, I am confident that I am well-equipped to provide exceptional customer service.

WORK EXPERIENCE

BEAUTY CARE SERVICES - NAIL ART

- Since year 2017 - present
- Performing manicures and pedicures, nail art, and color recommendations.

WORKING STUDENT

- Cebu Institute of Technology - University
- Elementary Department Office
- S.Y. 2018 - 2020
- Responsibilities: process enrollment, payment of tuition fees, and monthly schedules of examination via desk or phone call

BUSINESS OWNER: JUN'S STORE

- 108 Castor Belleza Street, Mohon, Talisay City, Cebu
- Land mark: in front of Mohon Elementary School
- Since 2000 - present