

INTERVIEW ASSESSMENT FORM

DATE TODAY: 29/10/2024

Do you have any travel plans? No	If yes, where?	N/A
Expected date of travel: N/A	Purpose:	N/A
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	N/A

Applicant's Complete Name:	Rudjane Faizah Aloba	Nickname:	"Rudj"
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	0	Age	27

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input checked="" type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	61	Accuracy	100	<input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	20k	Availability	ASAP
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
SOW Philippines Fullfillment Inc. (NON BPO)	Feb 2021-May 2024 (3 years)	Logistics Associate	20k	Looking for career growth
Englishcentral Philippines Inc. (NON BPO)	May 2018-November 2020 (2 years and 6 months)	HR Admin Assistant	15k	Due to pandemic she was part of the employees that was retrenched
Laz Vasmun Homes Inc. (NON BPO)	October 2017-April 2018 (6 months)	HR Staff	12k	Location is too far for her

HR Interview

Interviewer:	Bless	Date Interviewed:	29/10/2024
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Remarks:

- Can converse in English with few grammatical errors, but manageable and was able to express herself.
- BPO: no bpo experience, but she is very eager to work in this industry because it offers lots of opportunities, can help to enhance her comms skills. She is okay with graveyard shift and open to any changes of her working schedule.
- Originally from Bantayan, but she is currently staying in Mandaue. Eldest with 1 sibling who is currently staying in General Maxilom with their relatives. Mother: OFW in Dubai, Father: no contact with her dad.
- Claims no attendance issues. Heard about our hiring through mynimo and her friend who used to work here before with great feedback and she sees herself working here for a long term.
- Amenable to WOS and can start ASAP. She's okay with PEME once she gets hired here.

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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OM/OD Interview

Interviewer:	Ramelyn	Date Interviewed:	29/10/2024
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Remarks:

- Com skills: 5/10
- loves to help people; mature and responsible; loves arts and crafts, loves to sing and dance
- loves to hike with family; went to mount pinatubo to hike for a day;
- she tends to overthink every decision she makes; fast learner
- college graduate-Psychology with high honors (Cebu Normal University) - made her mother proud;
- mother is an OFW and she was raised by her grandmother
- prefers to work at night.

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
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<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
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