



GLORY MAE U. CANENCIA

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PROFILE

A BSEd graduate seeking an entry-level position as a Customer Service Representative to leverage her ability to handle customer inquiries effectively, resolve issues, and contribute to a positive customer experience. A quick learner with a passion for helping others and a strong desire to grow in the customer service field. Proficient in managing various tasks efficiently and eager to contribute to team success while developing professional skills.

EDUCATION

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|---|--------------------|
| COLLEGE | 2020 - 2024 |
| Cebu Normal University | |
| SENIOR HIGH SCHOOL | 2018 - 2020 |
| Cebu Institute of Technology - University | |
| JUNIOR HIGH SCHOOL | 2014 - 2018 |
| Ocaña National High School | |

SKILLS

- Great communication and interpersonal skills
- Quick to learn new systems, processes, and tools, and able to adjust in dynamic environments.
- Familiar with basic computer applications