

INTERVIEW ASSESSMENT FORM

DATE TODAY: 01/11/2024

| | |
|--|---------------------------------------|
| Do you have any travel plans? Choose an item. | If yes, where? |
| Expected date of travel: Text here. | Purpose: Text here. |
| Do you have a pending case? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, what kind of case: Text here. |

| | | | |
|----------------------------|-------------------|----------------|--------|
| Applicant's Complete Name: | Bebeilyn Baclayon | Nickname: | Bebe |
| Position Applied | CSR-V | Marital Status | Single |
| No. of Kids: | 3 | Age | 32 |

Source of Application:

| | | | | | |
|----------------------------------|--|------------------------------------|---------------------------------|---|--|
| <input type="checkbox"/> WALK-IN | <input checked="" type="checkbox"/> FACEBOOK | <input type="checkbox"/> JOBSTREET | <input type="checkbox"/> MYNIMO | <input type="checkbox"/> REFERRAL pls. specify the name:Text here. | <input type="checkbox"/> OTHERS: Text here |
|----------------------------------|--|------------------------------------|---------------------------------|---|--|

Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

| | | | | | | | | | |
|-------------|-----|------------|----------|------------|---|-----------------|-----|--------------|------|
| Typing Test | WPM | Text here. | Accuracy | Text here. | <input type="checkbox"/> Pass <input type="checkbox"/> Fail | Expected Salary | 21K | Availability | ASAP |
|-------------|-----|------------|----------|------------|---|-----------------|-----|--------------|------|

A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

| EMPLOYER | EMPLOYMENT DATE | ACCOUNT | ALL-IN SALARY | REASON FOR LEAVING |
|--|------------------------------|--------------|---------------|-----------------------------|
| Sykes (BPO) | February 2020-June 2020 | Century Link | 17K | Looking for new environment |
| Cebu English Language Center (6 years) | December 2013-September 2019 | ESL | 12K | Company Closed |
| School of Active Memory Internation School Inc (NON-BPO) | June 2013-December 2013 | ESL | 6K | Company Closed |

HR Interview

| | | | |
|--------------|----------|-------------------|------------|
| Interviewer: | Angellie | Date Interviewed: | 01/11/2024 |
|--------------|----------|-------------------|------------|

Remarks:
 Good tone of voice and can express well

College Undergrad w/ no plans to pursue her studies anymore; 32 years old; Single w/ 3 kids(12, 6 and 1 years old) ; Residing in Talisay w/ alone; BPO > due to opportunities; Long term on her previous companies; iPloy> facebook and heard good feedbacks about the company ; WOS ok; ok with SS(regardless of the time) ; PEME ok; Can start ASAP

| | | |
|---------------|---|--|
| Result | <input checked="" type="checkbox"/> Passed | <input type="checkbox"/> Failed |
|---------------|---|--|

OM/OD Interview

| | | | |
|--------------|------|-------------------|------------|
| Interviewer: | Iris | Date Interviewed: | 01/11/2024 |
|--------------|------|-------------------|------------|

Remarks:

passed voice

Comms: 5.5/10

BPO exp: 4 years and 4 months (centurylink)

- Learned about the hiring opportunity from the iPloy Facebook page.
- Became interested due to the fixed weekends off.
- Previously employed at Foundever (June 30, 2024) but sought a friendlier, more approachable environment; had issues with her team leader's rude approach, including interruptions during calls and scolding agents mid-call.
- Transitioned from WFH to on-site, but the location is inconvenient.
- Has been unemployed for five months and currently relies on her partner's income.
- Her partner, who is also unemployed, is in Aloguinsan caring for their youngest child.
- She resides in Talisay, with her mother caring for her children.
- Determined to support her children financially.
- Her eldest and second child live with her in Talisay, while the youngest is with her partner.
- Confident that attendance and performance won't be an issue.
- Assured that her children's needs won't interfere with her work, as her mother is available to help.
- Expected salary is 22k all-in.
- Ready to start on Monday.

Result

Passed

Failed

Keep in Pool (Ben)

Keep-in-pool (Initial interview and OM/DM interview)

No Show