

BEBEILYN TACOLOY BACLAYON

City Address: Candulawan, Talisay City

Provincial Address: Cebu City

Mobile Number: 09293819004

Email Address: bebeilynbaclayon361@gmail.com



Objective:

To gain a position that will enable me to use my ability, skills, knowledge, and experience I have obtained. To enrich and develop my character as a person through working and to enhance my skills as a continuous learner.

Personal Background:

Date of Birth: August 29, 1992

Birth of Place: Candulawan, Talisay City

Age: 32 years old

Civil Status: Single

Religion: Roman Catholic

Citizenship: Filipino

Sex: Female

Height: 4'9

Weight: 48 kgs.

Languages: American English, Tagalog and Cebuano (speak/write)

Educational Attainment:

Tertiary: Bachelor of Elementary Education-Pre-Elementary Education
Talisay City College
Talisay City, Cebu
2nd year
2009-2011

Secondary: Candulawan National High School
Candulawan, Talisay City
2005-2009

Elementary: Candulawan Elementary School
Candulawan, Talisay City
1999-2005
Third Honorable Mention

Work Experience/s:

Customer Service Rep.		Feb.24, 2020- June 30, 2024 Sykes Asia Inc./ Foundever
ESL Teacher.	(offline).	Dec. 13, 2013- Sept. 26, 2019 Cebu English Language Center
ESL Teacher	(offline)	Jun. 3, 2013 – Dec. 12, 2013 School of Active Memory International School Inc.

Skills:

- Good in communication skills
- Working knowledge of patient transport management
- Ability to calm in stressful situations
- Creative and imaginative blend which helps in the workplace in a practical and interesting manner
- Possess a strong desire to work with others
- Self-motivation, initiative with a high level of energy

Character References:

Vanessa Almario
Contact # 09429510474

Jennyly Ylanan
Contact # 09670123664