

INTERVIEW ASSESSMENT FORM

DATE TODAY: 01/11/2024

Do you have any travel plans? No	If yes, where?	n/a
Expected date of travel: n/a	Purpose:	n/a
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	n/a

Applicant's Complete Name:	Joseph Villatima	Nickname:	Josh
Position Applied	CSR-Voice	Marital Status	Single
No. of Kids:	0	Age	34 yrs old

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input checked="" type="checkbox"/> JOBSTREET	<input type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
----------------------------------	-----------------------------------	---	---------------------------------	---	--

Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	Text here.	Accuracy	Text here.	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	B: 16k P: 20k	Availability	ASAP
-------------	-----	------------	----------	------------	---	-----------------	---------------	--------------	------

A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
Brilliant Vietnam English (NON BPO)	October 2022- June 2024; 1 yr and 8 months	ESL Instructor	50k+	He wanted to come back to the PH because he was homesick.
Eperformax (BPO)	May 2022 – October 2022; 6 months	Paypal	16k -20k	He was offered to work abroad
Brilliant CEBU English Academy (NON BPO)	July, 2019 – March, 2020; 9 month	ESL Instructor	14k	The company was temporarily closed.

HR Interview

Interviewer:	Hanna	Date Interviewed:	29/10/2024
--------------	-------	-------------------	------------

Remarks:

- Can work on site and has no problem working on a graveyard shift and shifting schedule. Okay with PEME.
- Josh is the second of five siblings and is renting a place in Apas, but he is originally from Carcar.
- Both of his parents are farmers.
- He completed college with a degree in Bachelor of Arts, majoring in Religious Education.
- He previously worked abroad but has no plans to go back, as he wants to settle here in the Philippines.
- In the BPO industry, he prefers to work with foreigners, finding it more engaging and challenging.
- He showed a positive attitude during the interview.

Result **Passed** **Failed**

OM/OD Interview

Interviewer:	Iris	Date Interviewed:	01/11/2024
--------------	------	-------------------	------------

Remarks:

Comms: 5.5/10
 BPO exp: 6 months (Paypal)

- Familiar with job opportunities on Mynimo and Jobstreet.
- Interested due to prior experience and a desire for more interaction.
- Took three months at home to reassess his situation.
- Prefers working in BPO over teaching, as managing students can be challenging.
- Committed to delivering results, flexible, eager to learn, and enjoys facing challenges.

Rents a place alone in Apas.

- Consistently goes above and beyond to ensure the company benefits from his contributions.

- His eldest sibling is a farmer handling various animals; the third works in Manila, the fourth is married and raising children, and the fifth manages their own farm.
- He is the second child.
- Working in a call center has boosted his confidence; he enjoys communicating with foreigners and loves speaking English.
- Basic Pay 16k
- Available ASAP

Result	<input checked="" type="checkbox"/> Passed	<input type="checkbox"/> Failed
---------------	---	--

<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show
--	--	---