

November 30, 2024

Dear Ma'am/Sir,

I am writing to formally resign from my position at iPloy, effective immediately. Due to unforeseen personal circumstances, I no longer have anyone to take care of my baby, and I must prioritize my family's needs at this time.

This decision was not made lightly, and I deeply regret any inconvenience my sudden departure may cause. I am incredibly grateful for the opportunities and support I have received during my time with iPloy.

Please let me know how I can assist with the transition or provide any necessary information to ensure a smooth handover. Thank you for your understanding and support.

Sincerely,


Quenie Nice M. Arsula