

INTERVIEW ASSESSMENT FORM

DATE TODAY: 04/11/2024

Do you have any travel plans? No	If yes, where?	Text here.
Expected date of travel: n/a	Purpose: n/a	
Do you have a pending case? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, what kind of case:	n/a

Applicant's Complete Name: Faith Alexis Angana	Nickname: Faith	
Position Applied: CSR-Voice	Marital Status: Married	No. of Kids: 2 Age: 25 yrs old

Source of Application:

<input type="checkbox"/> WALK-IN	<input type="checkbox"/> FACEBOOK	<input type="checkbox"/> JOBSTREET	<input checked="" type="checkbox"/> MYNIMO	<input type="checkbox"/> REFERRAL pls. specify the name:Text here.	<input type="checkbox"/> OTHERS: Text here
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Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

Typing Test	WPM	55	Accuracy	100	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	Expected Salary	B: 15-16k P:21-22k	Availability	Tonight
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A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
FA-VA Services (NON BPO)	May 31, 2024 – August 31, 2024 3 months	ADMINISTRATIVE ASSISTANT-Healthcare	25k-30k	Project Base. Good for 3 months
Concentrix(BPO)	October 03, 2023 – April 04, 2024 6 months	Travel (Booking)	B: 16k P:22-23k	Anxious because of her children's health.
Text here.	Text here.	Text here.	Text here.	Text here.

HR Interview

Interviewer: Hanna	Date Interviewed: 04/11/2024
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Remarks:
 Can work on site and has no problem working on a graveyard shift and shifting schedule. Okay with PEME.
 Faith is the eldest of four siblings.
 Her mom works as a freelancer, while her dad is an electrician for a restaurant in the Ayala area.
 She is now married and living in Kamputhaw with her family.
 Her partner works as a delivery person for their thrift shop and frozen goods business.
 Their children, aged 6 and 3, will be cared for by her sister-in-law and mother-in-law.
 Faith quit her job at Concentrix due to extreme stress, as both of her children were suffering from severe coughs that could lead to pneumonia if not treated. She found it difficult to focus at work since it was the first time she was away from them.
 Now, she feels well-prepared because her in-laws can help care for the children.
 She is willing to start work as soon as possible and was optimistic during the interview.
 She mentioned that she is married, but her paperwork is still being processed.

Result **Passed** **Failed**

OM/OD Interview

Interviewer: Angelo	Date Interviewed: 11/04/2024
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Remarks:
 Comms 5.5/10 Okay comms, average english fluency, 1 year bpo experience, csr role. Has someone who can look after her kids if they get sick. Looking for a WOS company to gain more experience. Okay with Healthcare account, loves the weekends off, okay wit salary package, can start asap. Sounds kind and well prepared fo rthe interview.

Result	<input type="checkbox"/> Passed	<input type="checkbox"/> Failed
<input type="checkbox"/> Keep in Pool (Ben)	<input type="checkbox"/> Keep-in-pool (Initial interview and OM/DM interview)	<input type="checkbox"/> No Show